ANNUAL REPORT of School District No. 6 the Township of Oshlario County of Kalamazoo to the School Inspectors, for the year 1863.

N. B.—Directors of Fractional Districts* will add the word "Fractional," after the number.

Orion or Punic Institution of 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	4		5	6	7	8	9,
No. of Children in the district between the agos of five and twenty years. Whole No. of Children und five or over twenty that attended school during the year. No. of Children und five or over twenty years of age that attended school.		ttended th		during Number of Volumes in the District Library.	Number of Volumes added to Library du- ring the year.	Value of School-houses and Lots.	Is the School a Graded School—confinonly called a Union Sch'!?
42 36	3	filed of	72	46	is berodmomers	Dollars. Cents. •	1, -4.
10	11	o as bon	TROT YE	nent from these day.	less by adjouin Reports are prep	a silv oliger sime, un s les site litracions!	70
Name of each Qualified Teacher.†	No. of months taught by each qualified teacher.		nt of wages ch teacher.	Text Books prescribed b		ise in School, under the amendarch, 1861.	lment of Section 57,
Nancy M. Abrams Siene Filzsimmons	4 3½	5-6. 21	Cents	CHEMISTRIES,	Spene Spene Dar Dar Me Gla Sophies,	ies ies	

FINANCIAL REPORT FOR THE YEAR ENDING SEPT. 7, 1863.

N. B.—If the following Report is correct, the Receipts and Expenditures will balance. Care should be taken to enter each under its proper heading, and to enter no amount twice.

· RECEIPTS,		EXPENDITURES.	De Mill	
Moneys on hand Sept. 1, 1862,	Dollars. Cents. 5	N. B.—The amounts reported in either of the following items, should include all sums paid on past indebtedness for such purposes during the year. Paid Male Teachers, Paid Female Teachers, Paid for building or repairing School-house, Paid for Library Books, Paid for all other purposes, Amount on hand Sept. 7th, 1863,	77 31	Cents
Total receipts, including moneys on hand Sept. 1, 1862 Indebtedness of District for all purposes, Sept. 7th, 1	110. 87	Total expenditures, including amount on hand,	110	81

I hereby certify that the above is a correct report from the aforesaid District No. 6 Fract, for the School

Mear next preceding the 1st Monday of Peptember, 1863_

Dated September 7

1000.

(Signed,)

Ves . E.Matfield Direc'or.

*Fractional Districts.—A full report from a fractional district should be made only to the Clerk of the Township in which the School-house is situated. [See Section 81 of the School Laws.]

A separate report should be made to the Clerk of each of the other Townships in which the district is in part situated, giving merely for the number of Children between the ages of five and twenty years; esiding in that part of the district situated within said Township.

residing in that part of the district situated within said fownship. The district situated within said fownship said fownship. The district situated withi

DIRECTORS will please examine the following CIRCULAR before filling out the blanks in this Report:

Office of Public Instruction, Lansing, Michigan, May 25th, 1863.

TO THE SCHOOL DIRECTORS OF THE STATE OF MICHIGAN:

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

Annual Meetings.—It should be remembered that the Annual Meeting must be held the first Monday in September. No annual meeting can be legally held at any other time, unless by adjournment from that day.

New Blanks for the Directors' Reports are prepared and issued every year, and as changes and amendments are made yearly in these Blanks, no reports should be made on old blanks. A full supply of blanks are sent annually to the County Clerk, to be distributed through the Township Clerks to the several Districts.

PLEASE READ THE FOLLOWING NOTES ON BLANKS FOR 1863.—The several headings in the blanks are numbered for convenience in reference.

No. 1.—The number of children in the District between the ages of 5 and 20 years. The Director must take a census of the number of children of the above ages, within the ten days next preceding the annual meeting, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Town Clerk. No district is entitled to any share in the public school moneys without such certified list.

No. 2.—Many Directors have heretofore added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended the school that is required. No child should be counted twice.

No. 3 will be easily filled if the teacher has kept, as he should, a roll with the names and ages of all pupils who attend the school. Such roll must be kept, and the daily attendance marked, whether there is to be a rate-bill or not. School Laws, Sec. 43.

No. 4 is often erroneously filled. The true method of obtaining the average required, is to add together the numbers of days of attendance of all the pupils, and divide this sum by the number of pupils who have attended school. This quotient divided by 26, to reduce to months, will give the average number required. If the school has been omitted every other Saturday, then divide by 24 to get the months.

No. 5 should be filled with the number of months the school has been kept open during the year, under qualified teachers.

No. 6.—The books belonging to the district library should all be called in before the annual meeting, in order that they may be counted, and their number and condition be reported to the annual meeting.

No. 7 shows the number of books added to the library during the year. A list of the library books selected and contracted for by the State Board of Education is sent annually to the School Directors, and the law now requires that the District Board shall annually expend all the library their hands, for books under this contract, unless directed by a vote of the district to purchase elsewhere. A good library is almost as a district as a good school; and to maintain such library, annual additions should be made to it. Library books will wear out, as well school books. If worn out in fair use, we can well afford to replace them. Districts having a surplus of the two-mill tax, after supporting a school eight months, may use such surplus for libraries.

No. 9.—Union or Graded Schools. If the School is separated into two or more departments, taught by different teachers, it may be reported as a Union or Graded School. For fuller description of Union Schools and mode of grading, see the Annual Report of the Superintendent for 1861.

FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the financial reports plain and easily understood. It is hoped we may now secure full and reliable returns of the moneys raised or received, and expended for educational purposes, in every district in the State. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them for the district.

A list of Text Books is required by law to be selected by each District Board, to be used in the School, and the books selected should be reported under the proper head. Let no District Board fail to obey this important law.

It is especially desired to have the name and Post Office address of the Director for the ensuing year.

NEW DISTRICTS.—Districts set off during the year, may, in making their first annual report, embrace the time a School has been kept by a qualified teacher in the District from which they have been set off, previous to the division.

Two blanks like this will be forwarded to each Director of a School District. The Director should make his annual report on one of these Blanks, and keep the same on file with the papers of his office, and make out a duplicate upon the other Blank, and deliver the same to the Township Clerk, directly after the Annual Meeting. This is necessary in order to entitle the District to its share of the public money. [See Sections 41 and 54.]

LIBRARY LIST CIRCULAR.

The Library List Circular to be furnished to Directors of districts having district libraries, will usually be mailed hereafter to the town clerks. This is to be sent from this office, by the first of January in each year. Directors will call on the town clerk for the same.

SCHOOL LAWS.

The present edition of School Laws is nearly exhausted; and a new edition, conforming to the changes in the law since 1859, with Notes and Forms, will be issued the coming Autumn—or as soon as it can be prepared. The work will contain plans and specifications for schoolhouses, agreeably to a Resolution of the Legislature.

JOHN M. GREGORY,

ANNUAL REPORT of School District	No. 6	12	of the Township of Dexas	2	
	1/		e School Inspectors, for the year 1870).	
A STREET AND THE STREET STREET AND STREET AN			dd the word "Fractional" after the Number.	, , .	
1 2 3 4 5 6	7	Gugi	8 9 10 11	12	13
tween the year Do not 5 or over 20 Scholars at ing the year brary	No. of umes in District the brary.	Ti Boo	No. of School-Houses and Material of Construction. No. of No. of No. of No. of Stone. Brick. Frame. Log. No. of Stone. Brick. Frame. Log. No. of No. of No. of No. of School ?	No. Visits by Coun- ty Supt.	No. vis- its by Direc- tor.
0 4 2 2		2	0	1	. ,
38 31 mg 7 0 13	. 35	1	4000020	1.	/
. 14 15	16		3		
NAME OF EACH QUALIFIED TEACHER. + NAME OF EACH QUALIFIED TEACHER. + Teacher.	otal of Wage and due each er for the year	es paid Teach-	Text Books prescribed by District Board for use in School, under the amend passed March, 1861. If the Board has made no prescription, the Books in use	ment of Sec	etion 57.
e m	Dollars.	Cents.	Spolling Pools		
6, M. Dasling 1/2	590	577	Spelling Books		
tera Alles 2/10	65	1571	Writing Books	S. GLA	
So Staring 1,3/4	88	or	Mental Arithmetics		
The state of the s	212	1	Arithmetics		
1	4-1	NEW PE	Book Keeping		1
many sub-set thouse recognized and subsented ?			Geometries		
- C Take of pains and with the contract of			Geographies		
2			Grammars		
			Natural Philosophies Chemistries	1	
17. No. of months Teachers were Boarded by the District, in addition to the			Physiologies		*
Cash Wages.				0=0	
FINANCIAL REPORT FO)R T	HE	YEAR ENDING SEPT. 5, 1	870.	
			Expenditures will balance. Care should be ta		
each amount under its proper heading, and to enter					
reason on the opposite page of copy sent Superiunless they actually add up alike.	intenden	i, wii	n other explanations, and do not look the cold	mus up	anke
			TYDDYDUDES		
RECEIPTS.	1	1	EXPENDITURES.,		
N. B.—Insert nothing here that has not come into the Treasurer's hands: and put nothing under any head save what the head indicates. Moneys from funds overdrawn, or loaned, &c., should be under the head "From all other sources." Money remaining in the hands of the Town Treasurer has not been "received" by the District, and no account should be taken of it.	Dollars.	Cents.	N. B.—The amounts reported in either of the following items should include all sums paid on past indebtedness to teachers during the year. The amount "paid teachers" should here include only what has been actually paid during the year, and not what may still be due. That will appear in the "indebtedness" below; and the total wages earned during the year is shown in No. 16, above. Include nothing save what has actually been paid out. Amount paid on bonds should be under the head, "Paid for all other purposes."	Dollars.	Cents.
Moneys on hand September 6, 1869	M	79	paid on honds should be under the head, "Paid for all other purposes.		4
Received from two-mill tax during school year, 1870	57	00	Paid Male Teachers		400
Received from Primary School Fund	\$10ps 10	17723	Paid Female Teachers	2/2	.6.0
Tuition of Non-resident Pupils				13	10
Raised by District Tax to pay Teachers' wages	200	au.	Paid for Building or Repairing School-houses	-400-9	1.0.
Raised by other District Taxes	13	1.0	Paid for all other purposes	15.	0.2
Received from Tax on Dogs	mil mi		Amount on hand September 5th, 1870	40	70
Received from all other sources	अधि वेगव	Remont	200010 1201 Lura Sunat Sult Sy Alex Livers Berlin		//
Total Receipts, including moneys on hand, September 6, 1869	281	89	Total Expenditures, including amount on hand	281	8
	Tota	l indeb	tedness of District for all surposes, September 5th, 1870\$		
Director for the ensuing year OP Driver	Luci	ooans	; Post Office Mallaux	lare la Peri	16. In C
· I HEREBY CERTIFY that the abou	e is a	COTTO	ect Report from the aforesaid District	No. 6	10/2
			School Year next preceding the 1st 3		

*Fractional Districts.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. [See Section 81, of the School Laws.]

A separate Report should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely **E** the number of children between the ages of five and twenty years residing in that part of the District situated within said Township.

† QUALIFIED TEACHERS.—A "Qualified Teacher," within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that all Teachers they employ possess such a Certificate before beginning to teach a School. Otherwise they can neither pay them public money, nor receive any on account of their teaching. [See Secs. 60 and 80.]

Director.

September, 1870.

Dated September....

DIRECTOR'S will please Examine the following CIRCULAR before filling out the Blanks in this Report:

18 OFFICE OF PUBLIC INSTRUCTION,

To the School Directors of the State of Michigan:

LANSING, MICH., JULY 1st, 1870.

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

Annual Meetings.—It should be remembered that the Annual Meeting must be held the first Monday in September. No annual meeting can be legally held at any other time, unless by adjournment from that day.

New Blanks for the Directors' Reports are prepared and issued every year; and as changes and amendments are made yearly in these blanks, no reports should be made on old blanks if it can possibly be avoided. A full supply of blanks are sent annually to the County Superintendents, to be distributed through the Township Clerks to the several Districts.

PLEASE READ THE FOLLOWING NOTES ON BLANKS FOR 1870. The several headings in the blanks are numbered for in reference:

No. 1.—The number of children in the District between the ages of 5 and 20 years. The Director must take a census of the number of children of the above ages, within the ten days next preceding the annual meeting, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Town Clerk. [See Sec. 41.] No district is entitled to any share in the public school moneys without such certified list.

No. 2.—Many Directors have heretofore added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice.

No. 3 will be easily filled if the teacher has kept, as he should, a roll with the names and ages of all pupils who attend the school. Such roll should be kept, and the daily attendance marked, the same as before the rate-bill system was abolished.

No. 4 is often erroneously filled. The true method of obtaining the average required is to add together the numbers of days of attendance of all the pupils, and divide this sum by the number of pupils who have attended school. This quotient divided by 26, or the number of days constituting the month, to reduce to months, will give the average number required.

No..5 should be filled with the number of months the school has been kept open during the year, under qualified teachers.

No. 6 shows the number of books added to the Library during the year.

No. 7.—The books belonging to the District Library. If the exact number cannot be ascertained, give the estimated number.

No. 8 is the amount paid for library books.

Nos. 9 AND 10.—Do not fail to report fully under these heads. The value of school-houses in the State is nearly five and a half million dollars; and it is desirable to know the particulars. If the District has no house, state the fact.

No. 11.—Graded Schools.—If the school is separated into two or more departments, taught by different teachers, it may be reported as Graded.

FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the financial reports plain and easily understood. It is hoped we may now secure full and reliable returns of the moneys raised or received, and expended for educational purposes, in every district in the State. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them.

It is especially desired to have the name and Post Office address of the Director for the ensuing year.

N w Districts.—Districts set off during the year, may, in making their first annual report, embrace the time a school has y a qualified teacher in the district from which they have been set off, previous to the division.

Three blanks will be forwarded to each Director of a School District. On the back of one will be found this Circular. On this blank the Director will, immediately at the close of the school year, make out his Annual Report to the Inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the Annual Meeting for its approval. On the back of the others will be found a blank for the census list, with affidavit attached. On one of these, the Director will make out a duplicate of his report to the Inspectors, and fill out the back with the census list, and having sworn to the affidavit, (no stamp is required,) deliver the same to the Township Clerk. This, if not done before the Annual Meeting, must be done directly after, to entitle the District to its share of the public money. [See Sections 41 and 54.] Let the other be a copy of the preceding, on both sides, and forward the same promptly to the office of Public Instruction, Lansing. But sending one to this Office only is not sufficient.

ORAMEL HOSFORD,

Superintendent of Public Instruction.

Landing mid

ANNUAL REPORT of School District No. 6 Trac of the Township of Lexas County of Acalamazor to the School Inspectors, for the year 1871.

N. B.---Directors of Fractional Districts* will add the word "Fractional" after the Number, above, and insert only the

		Townsh	up in u	vnich the	nous	ise is situatea.				10 19 1			10				
1	2	3	4	8	6	7	8	9		10)		11	12	13	, 14	15
No. of Children in the District between the ages of 5 and (under) 20 years.	der) 14	No. that attind'd School during the year. Do not count any twice.	No. att'di'g School un- der 5 or over 20 yrs. of age.	Average No. of mos Scholars attended School.	No. of mos. School during the year by qualified Teachers. †	No. vols. added to Library during the year.	No. of volumes in the Districtionary.	Paid for Books for Library.	No. of	No. of	No. of Frame.	No. of	can be seated in all the	VALUE OF SCH'L HOUSES AND LOTS. (If no house, fill the blank with "None.")	Is it a Graded	No. visits by County Supt.	No. visits by Director.
34	18	30	4	6	9	12	56	1988	PAG.	to go	1	d les	50	600	ho	1	3
		16			17	18	3				i bin						Dallins.
NA NA	AME OF EACH	STUDIES PURSUED. Write "YES" after each study pursued in the school or schools, adding any other not here inserted.															
6	lar	rall	reed	0	4	Cents.	Spelling			Ze	Les	· · · · · · · · · · · · · · · · · · ·					
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ntox mili	of last	los terinis	y odi z	oban i	e Anglos			Geomet				y.	1				
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								Chemis				-3	tes	no	M-113		
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T	TNIAT	NOTAI	BE	POR'	T FOI	RTF	IE Y	EAR	EN	IDI	NG	SE	PTE	MBER	4.	1871	

N. B .-- If the following Report is correct, the Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If you cannot make the account balance, explain the reason on the opposite page of copy sent Superintendent, with other explanations, and do not foot the columns up alike unless they actually add up alike.

RECEIPTS.			EXPENDITURES.	No. 107	
N. B.—Insert nothing here that has not come into the Treasurer's bands; and put nothing under any head save what the head indicates. Moneys from funds overdrawn, or loaned, etc., should be under the head "From all other sources." Money remaining in the hands of the Town Treasurer has not been "received" by the District, and no account should be taken of it. Moneys on hand September 5, 1870	Dollars.	Cents.	N. B.—The amounts reported in either of the following items should include all sums paid on past indebtedness to trachers during the year. The amount "paid teachers" should here include only what has been actually paid during the year, and not what may still be due. That will appear in the "indebtedness" below; and the total wages earned during the year is shown in No. 18, above. Include nothing save what has actually been paid out. Amount paid on bonds should be under the head, "Paid for all other purposes."	Dollars.	Cents.
Received from Two-Mill Tax during school year, 1871	132	40	Paid Male Teachers	201 34	
Received from Primary School Fund.	5.8	10	Paid Female Teachers	226	15
Tuition of Non-resident Pupils	100	w	Paid for Building or Repairing School-houses.	3	00:
Received from other District Taxes	ndi lo si	arbb	Paid for all other purposes	36	68
Received from all other sources	19	38	Amount on hand September 4th, 1871	8/	15
	367	58	Total Expenditures, including amount on hand	367	58.
it so as to be presented at the Amunal Meeting for	paade, or	Total In	ndebtedness of District for all purposes, September 4th, 1871\$	the sa	post_

Director for the ensuing year Owen P Menten Postoffice Imallanau

I HEREBY CERTIFY that the above is a correct Report from the aforesaid District No. Left

Township of Selace for the School Year next preceding the 1st Monday of

September, 1871.

Dated September 7 8 1871.

+QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." with the provisions of the School Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.—A "Qualified Teacher." Statutes a supplied to the school Law. District Boards should see that +QUALIFIED TEACHERS.

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^{*}FRACTIONAL DISTRICTS.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. [See Section 81, of the School Laws.] A separate Report or Statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely the number of children between the ages of five and twenty years residing in that part of the District situated within said Township.

• DIRECTORS will please examine the following CIRCULAR before filling out the Blanks in this Report. The Reports of not a few Directors show that they do not examine it. If they did, many errors would be avoided.

OFFICE OF PUBLIC INSTRUCTION,

LANSING, MICH., July 1st, 1871.

To the School Directors of the State of Michigan:

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

Annual Meetings.—It should be remembered that the Annual Meeting must be held the first Monday in September.

No annual meeting can be legally held at any other time, unless by adjournment from that day.

New Blanks for the Directors' Reports are prepared and issued every year; and as changes and amendments are made yearly in these blanks, no reports should be made on old blanks if it can possibly be avoided. A full supply of blanks are sent annually to the County Superintendents, to be distributed through the Township Clerks to the several Districts.

Please read the following Notes on Blanks for 1870. The several headings in the blanks are numbered for convenience in reference:

No. 1.—The number of children in the District between the ages of 5 and 20 years. This does not include those who are 20,—only those under 20. The Director must take a census of the number of children of the above ages, within the ten days next preceding the annual meeting, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Town Clerk. [See Sec. 41.] No district is entitled to any share in the public school moneys without such certified list.

No. 2.—The number of children between the ages of 8 and 14 years,—not including those who are 14. The recent law requiring all of these ages to attend school makes it of interest to know how many there are in the State.

No. 3.—Many Directors have heretotore added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice.

. No. 4 will be easily filled if the teacher has kept, as he should, a roll with the names and ages of all pupils who attend the school. Such roll is required to be kept by section 39, as amended last winter.

No. 5 is often erroneously filled. The true method of obtaining the average required is to add together the numbers of days of attendance of all the pupils, and divide this sum by the number of pupils who have attended school. This quotient divided by the number of days constituting the month, to reduce to months, will give the average number required.

No. 6 should be filled with the number of months the school has been kept open during the year, under qualified teachers.

No. 7 shows the number of books added to the Library during the year.

No. 8—The books in the District Library. If the exact number cannot be ascertained, give the estimated number.

No. 9 is the amount paid for library books. Districts can now vote a tax for district libraries.

Nos. 11 and 12.—Do not fail to report fully under these heads. Let us know the number and value of school-houses in the State, and how many pupils can be accommodated. If the District has no house, write "None."

No. 13.—Graded Schools.—If the school is separated into two or more departments, taught by more than one teacher, it may be reported as Graded.

FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the financial reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them.

It is especially desired to have the name and Postoffice address of the Director for the ensuing year.

New Districts —Districts set off during the year may, in making their first annual report, embrace the time a school has been kept by a qualified teacher in the district from which they have been set off, previous to the division.

Three planks will be forwarded to each Director of a School District. On the back of one will be found this Circular. On this blank the Director will, immediately at the close of the school year, make out his Annual Report to the Inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the Annual Meeting for its approval. On the back of the others will be found a blank for the census list, with affidavit attached. On one of these the Director will make a duplicate of his report to the Inspectors, and fill out the back with the census list, and swear to the affidavit before the Township Clerk, or some other proper officer. Then make an exact copy (both sides), and deliver both to the Township Clerk; and the Township Clerk, after comparing and correcting the two, will forward one of them to this office. It is thought this will be more beneficial than if sent to this office by the Director, as heretofore. Directors please notice the change. If the Director's Report is not made before the Annual Meeting,—as it should be,—it must be made directly after, to entitle the District to its share of the public money. [See Sections 41 and 54.]

ORAMEL HOSFORD,

ANNUAL REPORT of School District No. 6 Lacof the Township of / Calcumus to the School Inspectors, for the year 1875. County of N. B.-Directors of Fractional Districts* will add the word "Fractional" after the Number above, and be particular to insert only the name of the Township in which the house is situated. No. of Children in the District between the ages of 5 and (under) 20 years.

No. that at-Average No. of mos. the during the Scholars attended School. No of mos. No. vols. schooldur- added to ing the Library year by during qualified the year. Teachers.†

No. of Volumes in Books for the Distr't Library. No. of School-Houses and Ma No. of pupils who can be AND LOTS. (If seated in no house, fill all the houses. "None." No. visits by County Supt. TERIAL OF CONSTRUCTION No. visits by Town'p Supt. No. of No. of Brick. Frame. 46 \$ 600. w ne 16 STUDIES PURSUED IN THE SCHOOL, Had they previously taught in any other district within this school year? ["Yes" or "No"] er for the year. No. of Months taught by each qualified Teacher. NAME OF EACH QUALIFIED TEACHER. † (Indicate the studies by placing a * against each that is taught.) to each name.] OTHER STUDIES. 1 J. W. Kendal Reading, Algebra Spelling, X Writing, 'x Arithmetic, X Geography, x Grammar, x U. S. History, Science of Civil Government. FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 6, 1875. N. B.-If the following Report is correct, the Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If you cannot make the account balance, explain the reason on the opposite page of copy sent Superintendent, with other explanations, and do not foot the columns up alike unless they actually add up alike. RECEIPTS. EXPENDITURES. N. B.—Insert nothing here that has not come into the Assessors' hands; and put nothing under any head save what the head indicates. Moneys from funds overdrawn, or loaned, etc., should be under the head "From all other sources." Money remaining in the hands of the Town Treasurer has not been "received" by the District, and no account should be taken of it. N. B.—The amounts reported in either of the following items should include all sums paid during the year on past indebtedness to teachers. The amount "paid teachers" should here include only what has been actually paid during the year, and not what may still be due. That will appear in the "indebtedness" below; and the total wages earned during the year is shown in No. 18, above. Include nothing save what has actually been paid out. Dollars. Dollars. Cents. 131.68 Money on hand September 7, 1874_ Paid Male Teachers. 22 Received from Two-Mill Tax during school year, 1875... Paid Female Teachers. Received from Primary School Fund. Paid for Building or Repairing School Houses ... Tuition of Non-resident Pupils. Paid on Bonded Indebtedness. 125 Received from District Taxes for all purposes. Paid for all other purposes... Received from all other sources. Amount on hand September 6, 1875. Total receipts, including moneys on hand, September 7, 1874. Total Expenditures, including amount on hand. Indebtedness of District for which Bonds have been issued, to September 6, 1875, 1/2 2 4 Total Indebtedness for ALL purposes ... Director for the ensuing year. I HEREBY CERTIFY, That the above is a correct Report from the aforesaid District No. 6 that Township of Jefes for the School Year next preceding the 1st Monday of September, 1875. Dated September 10 1875. (Signed)....

^{*}Fractional Districts.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. See Section 81 of the School Laws.

A separate statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely **P** the number of children between the ages of five and twenty years residing in that part of the District situated within said Township; which statement must not go into the Inspector's report.

† QUALIFIED TRACHERS.—A "Qualified Teacher," within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should know that all Teachers they employ possess such Certificate before beginning to teach a school, as the law directly prohibits the payment of public money to unqualified teachers. [See Sections 60 and \$0.]

OFFICE OF PUBLIC INSTRUCTION,

LANSING, MICH., July 1st, 1875.

To the School Directors of the State of Michigan:

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

New Blanks for the Directors' Reports are prepared and issued every year; and as changes and amendments are made yearly in these blanks, no reports should be made on old blanks if it can possibly be avoided. A fully supply of blanks is sent annually to the County Clerks, to be distributed through the Township Clerks, or otherwise, to the several Districts.

PLEASE READ THE FOLLOWING NOTES ON BLANKS FOR 1875. The several headings in the blanks are numbered for convenience in reference:

No. 1.—The number of children in the District between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. The Director must take a census of the number of children of the above ages, within the ten days next preceding the annual meeting, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Township Clerk. [See Sec. 41 of the School Code.] No District is entitled to any share in the public school moneys without such list, with oath or affirmation.

No. 2.—Many Directors have heretofore added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice.

No. 3 is often erroneously filled. The true method of obtaining the average required is to add together the number of days of attendance of all the pupils, and divide this sum by the number of pupils who have attended school. This quotient, divided by the number of days constituting the month, to reduce to months, will give the average number required.

No. 4 should be filled with the number of months the school has been kept open during the year under qualified teachers.

No. 5 shows the number of books added to the Library during the year.

No. 6.—The books in the District Library. If the exact number cannot be ascertained, give the estimated number.

No. 7 is the amount paid for library books. Districts can now vote a tax for District Libraries.

Nos. 9 and 10.—Do not fail to report fully under these heads. Let us know the number and value of school-houses in the State, and how many pupils can be accommodated. If the district has no house, write "None."

No. 11.—Graded Schools.—If the school is separated into two or more departments, taught by more than one teacher during the year, it may be reported as Graded.

No. 17.—Please be very particular to fill out the blank under this number, with yes, or no, as the case may be, against each name. We desire to know the exact number of different persons engaged in teaching in the public schools of the State during the year.

FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the financial Reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them. Do not fail to report the bonded indebtedness, if any exists. The "total indebtedness" includes bonds and all other debts.

It is especially desired to have the name and Postoffice address of the Director for the ensuing year. Write plain.

NEW DISTRICTS.—Districts set off during the year may, in making their first annual report, embrace the time a school has been kept by a qualified teacher in the district from which they have been set off, previous to the division.

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DANIEL B. BRIGGS,

ANNUAL REPORT of School District No. No Gra of the Township of Texas County of Halamagor to the School Inspectors, for the year 1876.

N. B.-Directors of Fractional Districts* will add the word "Fractional" after the Number above, and be particular to insert only the name of the Township in which the house is situated.

	1	2	3	4	5	6	7			8			9	10	11	12	13
	No. of Children in the District between the	No. that at- t'nd'd school during the	Average No.of mos. Scholars	ing the	Library	umes in	Paid for Bo	ooks			Iouses A		No. of pupits who can be	VALUE OF SCHOOL-HOUSES AND LOTS. (If no house, fill the blank with	Is it a Grad-	No. visits by Town'p	No. visits by Direct-
	ages of 5 and (under) 20 years.	year. Do not	attended	year by qualified Teachers.†	during	the Distr't	for Library	7.	No. of Stone.		No. of Frame.		seated in all the houses.	the blank with "None."	ed School?	Supt.	or.
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	7	OF EACH (QUALIFIED T.	EACHER.†	N	o. of Months taught by each u a lified Teacher.	Total of W and due e er for the	Vages ach T year.	s paid Teach-		(In	dicate th		clacing a * against		taught.)	oiro cuio
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N. B.-If the following Report is correct, the Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If you cannot make the account balance, explain the reason on the opposite page of copy sent Superintendent, with other explanations, and do not foot the columns up alike unless they actually add up alike.

RECEIPTS.	forest		EXPENDITURES.	No ser	
N. B.—Insert nothing here that has not come into the Assessors' hands; and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no account should here be taken of it. Include that in "amount due the district."		Cents.	N. B—The amount "paid teachers" should here include what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "indebtedness" below; and the total wages of the year is shown in No. 16 above. Include nothing in either item save what has actually been paid out.	Dollars.	Cents.
Money on hand September 6, 1875 #12859	128	5-5-	Paid Male Teachers.	140	00
Received from Two-Mill Tax during school year, 1876	124	56	Paid Female Teachers	64	00
Received from Primary School Fund 28,40	28'	40	Paid for Building or Repairing School Houses	10	48
Tuition of Non-resident Pupils	4	50	Paid on Bonded Indebtedness	TEVAN	a Ta
Received from District Taxes for all purposes	5-0	00	Paid for all other purposes	40	40
Received from all other sources	13	5-8	Amount on hand September 4, 1876.	104	76
ners on hand, September 6, 1875	359	5-9	Total Expenditures, including amount on hand	358	58
timong of house transfer			of District for which Bonds have been issued, to September 4, 1876 dness for ALL purposes, September 4, 1876		
The design of the state of the			he district from all sources, as near as known		-00
Director for the ensuing year.	22.00	NAME OF THE PARTY OF	Postoffice Dahlezzi	b	1
I HEREBY CERTIFY, That the	above	e is	a correct Report from the aforesaid	d Dis	trict

No. Gradownship of Lexas for the School Year next preceding the 1st Monday of September, 1876.

Dated September 4

Director.

^{*} Fractional Districts .- A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. See Section 81 of the School Laws. A separate statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely the number of children between the ages of five and twenty years residing in that part of the District situated within said Township; which statement must not go into the Inspector's report.

†QUALIFIED TEACHERS.—A "Qualified Teacher," within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law. District Boards should know that all Teachers they employ possess such Certificate before beginning to teach a school, as the law directly prohibits the payment of public money to unqualified teachers. [See Sections 60 and 80.]

OFFICE OF PUBLIC INSTRUCTION,

LANSING, MICH, July 1st, 1876.

To the School Directors of the State of Michigan:

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

New Blanks for the Directors' Report are prepared and issued every year; and as changes and amendments are made yearly in these blanks, no reports should be made on old blanks if it can possibly be avoided. A full supply of blanks is sent annually to the County Clerks, to be distributed through the Township Clerks, or otherwise, to the several Districts.

PLEASE READ THE FOLLOWING NOTES ON BLANKS FOR 1876. The several headings in the blanks are numbered for convenience in reference:

No. 1.—The number of children in the District between the ages of 5 and 20 years with attending school. This does not include those who are 20,—only those under 20. The Director must take the children of the above ages, within the ten days next preceding the first Monday in September, and a list of the nancy verified by the oath of the Director, or of the person taking the census, must be furnished to the Township Clerk. [See Sec. 41 of the School Code.] No District is entitled to any share in the public school moneys without such list, with oath or affirmation.

No. 2.—Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice.

No. 3 is often erroneously filled. The true method of obtaining the average required is to add together the number of days of attendance of all the pupils, and divide this sum by the number of pupils who have attended school. This quotient, divided by the number of days constituting the month, to reduce to months, will give the average number required.

No. 4 should be filled with the number of months the school has been kept open during the year under qualified teachers.

No. 5 shows the number of books added to the Library during the year.

No. 6.—The books in the District Library. If the exact number cannot be ascertained, give the estimated number.

No. 7 is the amount paid for library books. Districts can now vote a tax for District Libraries.

Nos. 8, 9, and 10.—Do not fail to report fully under these heads. Let us know the number, material, and value of school-houses in the State, and how many pupils can be accommodated. If the district has no house, write "None."

No. 11.—Graded Schools.—If the school is separated into two or more departments, taught by more than one teacher during the whole time of school in the school year, it may reported as Graded.

No. 17.—Please be very particular to fill out the blanks against this number. It is very desirable to ascertain the exact number of different persons engaged in teaching in the public schools of the State during the year; and if all Directors will report, we may know.

FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the Financial Reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if any thing is due.

It is especially desired to have the name and Postoffice address of the director for the ensuing year. Write plain.

New Districts.—Districts set off during the year may, in making their first annual report, embrace the time a school has been kept by a qualified teacher in the district from which they have been set off, previous to the division.

On this blank the director will, immediately at the close of the school yeer, make out and keep the same on file with the papers of his office. It should be made out so as to be presented as the for its approval. On the back of the other two will be found a blank for the census list, with affidavit attached the face of those the Director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the Township Clerk, or some other proper officer, and deliver both to the Township Clerk; and the Township Clerk, after comparing and correcting the two, will forward one of them to this office. If the Director's Report is not made before the Annual Meeting,—as it should be,—it must be made directly after, to entitle the District to its share of the public money. [See Sections 41 and 54.] Several Districts lose their money every year by not complying with the law in this respect.

DANIEL B. BRIGGS.

ANNIT	AT. DE	ייער די ער חים	of Sah	lool	District	- No	6	1/2	ahf	tho	Тож	nghin o	of Ley	10.0		
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\mathcal{N}	r. B.—Dire	ctors of			tricts* will name of								nber above, an	nd be par	rticular	to
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District be- tween the ages of 5 and	No. that attindid school during the year. Do not count any twice.	No. of mos. Scholars attended	schooldur- ing the year by	Librar durin	No. of Vol.	Paid for B	ooks	TEF	SCHOOL- RIAL OF C	No. of	No. of	No. of pupils who can be scated in all the houses.	VALUE OF SCHOOL- HOUSES AND LOTS. (If no house, fill the blank with "None.")	Is it a Grad	No. visits by Town'p Supt.	No. visits by Direct- or.
57	55	3/2	8	Y	7	8 0	3.	0	0	1	0	i. erotosa or tani to	\$ 500	O	2	2
dia of 2H		14			15	Jolika	16					STUDIES I	PURSUED IN THE S	CHOOL.		
N	No. of Mouths Total of Wages paid tanget by each qualified Teacher. No. of Mouths tanget by each and due each Teach er for the year. Studies Pursued in the School. (Indicate the studies by placing a * against each that is taught.)															
viously	A Constant of Teachers taught in a cool year.		r school	Males.		8/31 8/31		Cents.	2. \$\frac{3}{3}\$. \$\frac{4}{4}\$. \$\frac{4}{5}\$. \$\frac{6}{6}\$. \$\frac{6}{10}\$. \$\frac{6}{11}\$. \$\frac{1}{11}\$. \$\frac{1}{12}\$. \$\frac{6}{13}\$. \$\frac{1}{14}\$. \$\frac{1}{15}\$. \$\frac{5}{15}\$.	Spelling Writing Arithmatic Arithmatic Arithmatic Algebra Book-Reome Chemis Che	ra, keepin etry, al Phi estry, logy, ag,	t t t t ory, t t g, 1	ernment,	darna o	HER STUDI	- Much
N. B.—	If the follo	owing R ding, an perinten	eport is e	correct er no e th oth	t, the Rece amount tu	ripts and	d E	Expen	diture	es will	baland the ac	ce. Care s secount bala s up alik	SEPTEM should be take the ence, explain to ence they	cen to en the reaso actually	ter each	amount opposite
	nothing here the der any head sandvanced by an er sources." Mot been "received Include that in	ve what the by person, or loney remain red'' by the	head indicate loaned, sho ning in the District, and	es. Mor ould be hands of no accor	nevs from fund	8			actually previous "inachte	year, and duess "b	ng the ye not wha elow; an	ar, including a t may still be d the total wa	should here included if that was paid on due. The latter winges of the year is sive what has actually	balance due Il appear in t hown in No.	for the 16	s. Cents.

RECEIPTS.	10 02	i un	EXPENDITURES.	-:11.0	4
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Money on hand September 4, 1876 140.76	104	76	Paid Male Teachers	211	00
Received from Two-Mill Tax during School year, 1877 163.50	103	30	Paid Female Teachers		
Received from Primary School Fund 30.5655	55	H	Paid for Building or Repairing School Houses		
Tuition of Non-resident Pupils	30	50	Paid on Bonded Indebtedness		
Received from District Taxes for all purposes	55	11	Paid for all other purposes	37	40
Received from all other sources 13 49	7	29	Amount on hand September 3, i877	66	76
Total receipts, including moneys on hand, September 4, 1876.	3/4	16	Total Expenditures, including amount on hand	314	.16
Ir	ndebtednes	s of Dis	strict for which Bonds have been issued, to September 3, 1877		
T	otal Indeb	tedness	for ALL purposes, September 3, 1877		
Α	mount due	the Di	istrict from all sources, as near as known	10	
Director for the ensuing year	P AND THE R	4,000	Postoffice	13:21100 01	
I HERERY CERTIFY That the	ahove	is	a correct Report from the aforesaic	d Dist	rict

No. 6 A Township of the Later Monday of September, 1877. for the School Year next preceding the 1st

Dated September 8 5 1877.

^{*}Fractional Districts.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. See Section 81 of the School Laws. A separate statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely the number of children between the ages of five and twenty years residing in that part of the District situated within said Township; which statement must not go into the Inspector's report.

[†] QUALIFIED TEACHERS.—A "Qualified Teacher," within the meaning of the Statutes, is one who holds a Certificate in accordance with the provisions of the School Law.

[#] Insert here only the name of the Township in which the School-house is situated.

OFFICE OF PUBLIC INSTRUCTION, LANSING, MICH., July 1st, 1877.

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No. 6.—The books in the District Library. If the exact number cannot be ascertained, give the estimated number.

No. 7 is the amount paid for library books. Districts can now vote a tax for District Libraries.

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FINANCIAL REPORTS.—Great pains have been taken to make the blanks for the Financial Reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where "bonds" have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the District," if any thing is due.

It is especially desired to have the name and Postoffice address of the Director for the ensuing year. Write plain.

New Districts.—Districts set off during the year may, in making their first annual report, embrace the time a school has been kept by a qualified teacher in the District from which they have been set off, previous to the division.

Three blanks will be forwarded to each Director of a School District. On the back of one will be found this Circular. On this blank the Director will, immediately at the close of the school year, make out his Annual Report to the Inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the Annual Meeting for its approval. On the back of the other two will be found a blank for the census list, with affidavit attached. On the face of those the Director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the Township Clerk, or some other proper officer, and deliver both to the Township Clerk; and the Township Clerk, after comparing and correcting the two, so that they will agree with the Inspector's Report, will forward one of them to this office. If the Director's Report is not made before the Annual Meeting,—as it should be,—it must be made directly after, to entitle the District to its share of the public money. [See Sections 41 and 54.] Several Districts lose their money every year by not complying with the law in this respect.

HORACE S. TARBELL,

ANNUAL REPORT of School District No. 1 for the Township of County of / to the School Inspectors, for the year 1878. N. B.---Directors of Fractional Districts* will add the word "Fractional" after the Number above, and be particular to insert the name of the Township in which the house is situated, first. No, of Children in the District between the ages of 5 and (under) 20 (under) 20 years. No. of School-Houses and Ma-No. of pupils who can be seated in blank with all the houses.

VALUE OF SCHOOL Is it a No. visits Graded by Townstall the houses. No. vols
added to
Library
umes in
during
the Distr't
the year.
Library. No. of days school dur-ing the year by qualified Teachers. TERIAL OF CONSTRUCTION. No of No. of No. of No. of Stone. Brick. Frame. Log. 16 STUDIES PURSUED. No. of Months taught by each qualified and due each Teacher. (Indicate the studies by placing a against each that is taught.) Name the Text-books used NAME OF EACH QUALIFIED TEACHER. Dollars. 1. Reading, 2. Spelling, . 3. Writing, . . 4. Arithmetic, 5. Geography, . . x U 6. Grammar, . . . x 7. U. S. History, 8. Algebra, . . . x 9. Book-keeping, . 10. Geometry, 11. Nat. Philosophy, 12. Chemistry, . . 13. Physiology, . . . Number of Teachers who taught in Males 14. Botany, . . . some other district in this school year, before teaching in this district. Females ... 15. Drawing, . . 16. Civil Government, FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 2, 1878. N. B .-- If the following Report is correct, the Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money is advanced by any one in paying teacher or other expenses, in addition to the funds of the district, it should be included in the item "Received from all other sources." It is really money borrowed, and should also be included in the "Indebtedness." Do not foot the columns up alike unless they actually add up alike. EXPENDITURES. RECEIPTS. N. B.—The amount "paid teachers" should here include what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "indebtedness" below; and the total wages of the year is shown in No. 16 above. Include nothing in either item save what has actually been paid out. N. B.—Insert nothing here that has not come into the Assessor's hands; and put nothing under any head save what the head indicates. Moneys from funds overdrawn, or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no account should here be taken of it. Include that in "Amount due the district." Dollars. Cents. Dollars. Paid Male Teachers Money on hand September 3, 1877 Paid Female Teachers Received from Two-Mill Tax during School year, 1878. Paid for Building or Repairing School Houses Received from Primary School Fund. Paid on Bonded Indebtedness 'Inition of Non-resident Pupils_ Paid for all other purposes__ Received from District Taxes for all purposes Amount on hand September 2, 1878 Received from all other sources_ Total receipts, including moneys on hand, September 2, 1878 5 Total Expenditures, including amount on hand Indebtedness of District for which Bonds have been issued Total Indebtedness for ALL purposes, September 2, 1878. Amount due the District from all sources, as near as known Postoffice Director for the ensuing year. I HEREBY CERTIFY, That the above is a correct Report from the aforesaid District for the School Year next preceding the 1st No. Ofret Township of the tag Monday of September, 1878. Dated September 1878.

^{*}Fractional Districts.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School house is situated. See Section 81 of the School Laws.

A separate statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely when the number of children between the ages of five and twenty years, residing in that part of the District situated within said Township; which statement must not go into the Inspector's report, nor into this.

‡ Be particular to insert here only the name of the Township in which the School-house is situated.

OFFICE OF PUBLIC INSTRUCTION,

LANSING, MICH., July 1st, 1878.

To the School Directors of the State of Michigan:

The Superintendent earnestly requests Directors to use great care and diligence in filling up correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and imcompleteness. Report fully under each heading, and report just what the heading requires.

No reports should be made on old blanks if it can possibly be avoided. A full supply of blanks is sent annually to the County Clerks, to be distributed through the Township Clerks, or otherwise, to the several Districts. If you need more, apply to this office.

PLEASE CAREFULLY READ THE FOLLOWING NOTES ON BLANKS FOR 1878. The several headings in the blanks are numbered for convenience in reference:

No. 1.—The number of children in the District between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. The Directors must take a census of the children of the above ages, within the ten days next preceding the first Monday in September, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Township Clerk. No District is entitled to any share in the public school moneys without such list, with oath or affirmation. Read section 41 of the school code, before taking the census.

No. 2.—Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice. If by any error, the exact number cannot be told, give an estimate.

No. 4 should be filled with the number of days the school has been kept open during the year under qualified teachers.

No. 7.—If the exact number of books cannot be ascertained, give the estimated number. The Annual Report of this Department is now sent to those districts and towns only having libraries.

Nos. 9, 10, and 11.—Do not fail to report fully under these heads. Let us know the number, material, and value of school-houses in the State, and how many pupils can be accommodated. If the District has no house, do not merely leave all blank, but write "None."

No. 12.—Graded Schools.—If the school is separated into two or more departments, taught by more than one teacher during the whole time of school in the school year, it may be reported as Graded;—not otherwise.

No. 18.—Please be very particular. It is very desirable to ascertain the exact number of different persons engaged in teaching in the public schools of the State during the year; and if all Directors will report, we may know. If you do not know, state according to your belief.

FINANCIAL REPORTS.—Great pains has been taken to make the blanks for the Financial Reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where "bonds" have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the District," if any thing is due, from the town treasurer or other sources.

It is especially desired to have the name and Postoffice address of the Director for the ensuing year. Write plain.

New Districts.—Districts set off during the year may, in making their first annual report, embrace the time a school was kept by a qualified teacher in the District from which they have been set off, previous to the division, and since the beginning of the school year.

Three blanks will be forwarded to each Director of a School District. On the back of one will be found this Circular. On this blank the Director will, immediately at the close of the school year, make out his Annual Report to the Inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the Annual Meeting for its approval. On the back of the other two will be found a blank for the census list, with affidavit attached. On the face of those the Director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the Township Clerk, or some other proper officer, and deliver both to the Township Clerk; and the Township Clerk, after comparing and correcting the two, so that they will agree with the Inspectors' Report, will forward one of them to this office. If the Director's Report is not made before the Annual Meeting,—as it should be,—it must be made directly after, to entitle the District to its share of the public money. [See Sections 41 and 54.] Several Districts lose their money every year by not complying with the law in this respect.

HORACE S. TARBELL,

ANNUAL REPORT of School District No. Tradef the Township of County of County

N. B.—Directors of Fractional Districts* will add the word 'Fractional" after the Number above, and be particular to insert the name of the Township in which the house is situated.

insert the name of the Township in which the house is situated. 1 2 3 4 5 6 7 8 9 10 11 12 13 1.													
No. of Children in the No. that at No. of days' Average No. vols.	9 II	- 3133											
dren in the No. that at- District be- trueen the ages of 5 and (under) 20 years. Do not (under) 4 year. Do not (un	mes in he Distr't	Paid for books for Library	No. of School-Houses and Material of Construction. No. of No. of No. of No. of No. of Stone. Brick. Frame. Log. No. of School-Houses and Material No. of published who can be seated in all the blank with all the houses.	Is it a Graded School? No visits by Township Superin t.	No. visits by Dis- trict offi- cers.								
57 35 160 28	40	18/1	36 600	no 3	3								
15	17	7	STUDIES PURSUED.	9	dinier)								
NAME OF EACH QUALIFIED TEACHER. No. of Months taught by each qualified Teacher.	Total of W and due ea er for the	Vages paid ach Teach- year.	(Indicate the studies by placing a * against each that is taught.) Name the Tex	xt-books used.	olisii g								
Ella Bin . 1	Dollars.	Cents.	1 P. P. 4	for convenien	bered								
Isaac Stinger 1- 4	81	MA	1. Reading,	7.1	71								
Ella Rie 3	36	88	3. Writing,	Clas	busis								
	12	00	4. Arithmetic, . A Cober	ensen.									
			5. Geography, . t. houtin	1									
			6. Grammar, . + / / Les ls										
			7. U. S. History, 🖈	L									
			8. Algebra, . A Colinse	340									
			9. Book-keeping, .										
			10. Geometry,	dos sommus	001 01								
			11. Nat. Philosophy, 12. Chemistry,	er offered the	garany.								
18		LEGI-TO	10 Dl										
Number of Teachers who taught in Malessome other district in this school	Fed 1888		14. Botany,										
year, before teaching in this district. (Females	offer the	19 873	15. Drawing,										
20. Has the district a Dictionary? ALA Has it a Globe? Mo Has it Maps? Mo	Dobne,		16. Civil Government,	iana ali oliv	Бых								
FINANCIAL REPORT FOR	TH	E Y	YEAR ENDING SEPTEMBER 1, 1879.										
in salay has damente stations and account of	~~~~	100	-1	4, 10	a for								
N. B.—If the following Report is correct, the total amount under its proper heading, and to enter no a penses, in addition to the funds of the district, it shows borrowed, and should also be included in the "Indebt	mount and be i	twice.	If money is advanced by any one in paying d in the item "Received from all other sources."	teacher or oth	er ex-								
RECEIPTS.	710101 (19)	69 W.J. 60	EXPENDITURES	100									
N. B.—Insert nothing here that has not come into the Assessor's hands; and put nothing under any head save what the head indicates. Moneys from funds overdrawn, or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treusurer has not been "received" by the District, and no account should here be taken of it. Include that in "Amount due the district."	Dollars.	Cents.	N.B.—The amount "paid teachers" should here include what hactually paid during the year, including all that was paid on balance previous year, and not what may still be due. The latter will appear "indebtedness" below; and the total wages of the year is shown in above. Include nothing in either item save what has actually been possible.	due for in the No. 17	Cents.								
21. Money on hand September 2, 1878	179	966	28. Paid Male Teachers	88	88								
22. Received from Two-Mill Tax	77	48	29. Paid Female Teachers	24	88								
23. Received from Primary School Fund	51	75	30. Paid for Building or Repairing School-houses	no frie pro he									
24. Received from tuition of Non-resident Pupils	1	86	31. Paid on Bonded Indebtedness		1)1								
25. Received from District Taxes for all purposes	110	88	32. Paid for all other purposes	66	14								
26. Received from all other sources	4	06	33. Amount on hand September 1, 1879	253	81								
27. Total receipts, including moneys on hand, September 1, 1879	172)73	34. Total expenditures, including amount on hand	72)	10								
35.	Indebted	dness of	District for which Bonds have been issued										
make our ins Amuni nepar to the impression	Total Ir	idebtedn	ess for ALL purposes, September 1, 1879 485	48	Mr.								
and an included by the property of su or those			District from all sources, as near as known		ban								

I HEREBY CERTIFY, That the above is a correct Report from the aforesaid District
No. 6 FreeTownship of **

for the School Year next preceding the 1st

Monday of September, 1879.

Dated September 12, 1879.

Director for the ensuing year-

(Signed)....

A. Jones

Director.

^{*}Fractional Districts.—A full report from a Fractional District should be made only to the Clerk of the Township in which the School-house is situated. See Section 81 of the School Laws. A Separate Statement should be made to the Clerk of each of the other Townships in which the District is in part situated, giving merely from the number of children between the ages of five and twenty years, residing in that part of the District situated within said Township; but such statement must not go into this report, nor into the Inspectors' Report. Sec. 82, School Laws.

**Be particular to insert here only the name of the Township in which the School-house is situated.

DEPARTMENT OF PUBLIC INSTRUCTION,)

Lansing, Mich., July 1st, 1879.

To the School Directors of the State of Michigan:

Directors are earnestly requested to use great care in filling correctly all the blanks in this Report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

No report should be made on old blanks. A full supply of blanks is sent annually to the County Clerks, to be distributed through the Township Clerks, or otherwise, to the several Districts. If you need more, apply to the County Clerk.

PLEASE CAREFULLY READ THE FOLLOWING NOTES ON BLANKS FOR 1879. The several headings in the blanks are numbered for convenience in reference:

No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. The Director must take a census of the children of the above ages, within the ten days next preceding the first Monday in September, and a list of the names, verified by the oath of the Director, or of the person taking the census, must be furnished to the Township Clerk. No District is entitled to any share in the public school moneys without such list, with oath or affirmation. Read section 41 of the school code, before taking the census.

No. 2.—Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice. If by any error the exact number cannot be told, give an estimate.

No. 4 should be filled with the number of days the school has been kept open during the year under qualified teachers.

No. 5.—From the Teachers' Reports find the number of days each scholar attended school; add these numbers together and divide the total thus obtained by the number of scholars that attended school, and the result will be the item required.

No. 7.—If the exact number of books cannot be ascertained, give the estimated number. The Annual Report of this Department is now sent only to those Districts and Townships having Libraries.

Nos. 9, 10, and 11.—Do not fail to report fully under these heads. Let us know the number, material, and value of school-houses in the State, and how many pupils can be accommodated. If the District has no house, do not merely leave all the spaces blank, but write "None."

No. 12.—Graded Schools.—If the school is separated into two or more departments, taught by more than one teacher during the whole time of school in the school year, it may be reported as Graded; not otherwise.

No. 18.—Please be very particular. It is very desirable to ascertain the exact number of different persons engaged in teaching in the public schools of the State during the year; and if all Directors will report we may know. If you do not know, state according to your belief.

FINANCIAL REPORTS.—Great pains has been taken to make the blanks for the Financial Reports plain and easily understood. Full and correct accounts should be kept by the District Board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the District," if anything is due, from the township treasurer or other sources.

It is especially desired to have the name and postoffice address of the Director for the ensuing year. Write plainly.

NEW DISTRICTS.—Districts set off during the year may, in making their first annual report, embrace the time a school was kept by a qualified teacher in the District from which they have been set off, previous to the division, and since the beginning of the school year.

Three blanks will be forwarded to each Director of a School District. On the back of one will be found this Circular. On this blank the Director will, immediately at the close of the school year, make out his Annual Report to the Inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented for approval at the Annual Meeting. On the back of each of the other blanks will be found a blank for the census list, with affidavit attached. On the face of those the Director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the Township Clerk, or some other proper officer, and deliver both copies to the Township Clerk before the second Monday in September. If the Director's Report is not made before the Annual Meeting,—as it should be,—it must be made directly after and before the second Monday in September, to entitle the District to its share of public money. See Section 54, as amended by Legislature of 1879. Several Districts lose their money every year by not complying with the law in this respect.

[No. 24.] Before filling this blank, read the notes and instructions. ANNUAL STATISTICAL REPORT of School District No. 6 / year of the Township of County of / County [If the district is a fractional one write the word "fractional" after the No. above, and insert the name of the township in which the school-house is situated.] Is the School a Graded one? [See Note.]...... No, of children in the district between the ages of 5 and (under) 20 years. No. that attended school during the year. (Do not count any twice.) No. of days' school during the year by qualified teachers. No. vols.
added to
district
library
during
the year. No. of School-Houses and Ma VALUE OF SCHOOL Total No. of volumes in the district library. TERIAL OF CONSTRUCTION. PROPERTY. No. of non residen pupils. Total indebtedness for all purposes, Sept. 6, 1880. No. of No. of No. of (If no house, fill the Brick. Frame. Log. blank with "None.") 80 15 13 14 STUDIES PURSUED. 18 No. of Months taught by each q'u a l i f i e d teacher. TEXT-BOOKS USED. (Indicate the studies by placing a against each that is taught.) NAME OF EACH QUALIFIED TEACHER EMPLOYED. (Give Names of Authors.) 1. Reading, 2. Spelling, . 3. Writing, . 4. Arithmetic, . 5. Geography, 6. Grammar, . 7. U.S. History, 8. Algebra, . . . 9. Book-keeping, . 10. Geometry, . . 11. Nat. Philosophy, 12. Chemistry, 13. Physiology, . . 14. Botany, . . 15. Vocal Music . 16. Drawing . . 17 Has the district a Dictionary? JEQ. Has it a Globe? M.D. 17. Civil Government, Has it Maps? 14. FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 6, 1880 READ THIS.— If the following Report is correct, the totals of Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money is advanced by any one in paying teacher or other expenses, in addition to the funds of the district, it should be included in the item "Received from all other sources." It is really money borrowed, and should also be included in the "Indebtedness," (Item 11, above). Do not foot up the columns alike unless they actually add up alike. RECEIPTS. EXPENDITURES. READ THIS.— ** Insert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no account should here be taken of it. Include that in "Amount due the district," (Item 12, above). READ THIS.—*** The amount "paid teachers" should here include what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "indebtedness" (Item 11, above), and the total wages of the year is shown in Item 15, above. Include nothing in either item save what has actually been paid out. Cents. Cents. Dollars. 1. Paid Male Teachers. 1. Money on hand September 1, 1879 5. Paid Female Teachers 2. Received from One Mill Tax. 3. Paid for Building or Repairing School-houses -3. Received from Primary School Interest Fund. 4. Paid for Library Books and care of Library 4. Received from Library Fund. 5. Received from tuition of Non-resident Pupils_ 5. Paid on Bonded Indebtedness. 6. Paid for all other purposes. 6. Received from District Taxes for all purposes. 7. Amount on hand September 6, 1880 Name of the Director for the ensuing year Louis to Bull Postoffice address Oshland 1 HEREBY CERTIFY That the above is a correct Report from the aforesaid District No. 6 (True) Township of Legas Orhleans & Almena for the School Year next preceding the first Monday of September, 1880. Dated September 1880. (Signed) J. A. Jones Director.

(Approved) J. B. Joists Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,

To the Director:

Lansing, Mich., July 1, 1880.

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

"Is THE SCHOOL A GRADED ONE?"

If the district is organized under the primary school law (with a board consisting of three members) the school being separated, however, into two or more departments, taught by more than one teacher at the same time, and during the whole time that school is maintained in the year; or if the district is organized under the graded school law, (with a board consisting of six members), in either case, the question, "Is the school a graded one?" should be answered in the affirmative.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

ITEM No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. The director must take a census of the children of the above ages, within the ten days next preceding the first Monday in September, and a list of the names, verified by the oath of the director, or of the person taking the census, must be furnished to the township clerk. No district is entitled to any share in the public school moneys without such list, with oath or affirmation. Read Section (49) of the General School Laws of 1879, before taking the census.

ITEM No. 2.—Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice. If by any error the exact number cannot be told, give an estimate.

ITEM No. 4.—Give the exact number of days the school has been taught during the year by qualified teachers. If your district is a new one set off during the year from an old district, it should, in making its first annual report embrace the time a school was taught by a qualified teacher in the old district previous to the division, and since the beginning of the school year.

ITEMS Nos. 5 AND 6—These items are to be given only in case the township library has been divided into drict libraries. If the exact impher of books cannot be ascertained, give the estimated number. The annual reports of this Department are now sent only to those districts and townships having libraries. Your careful attention is referred to Circular No. 7, respecting libraries, which was recently sent you.

FINANCIAL

Great care has been taken to make the blanks for the financial reports plain and easily understood, and yet some directors fail, time and again, to make a correct report, putting not only themselves, but others to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct accounts should be kept by the district board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due, from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks will be forwarded to each director of a school district. On the back of one [No. 24,] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 25,] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the township clerk, or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly after and before the second Monday in September, to entitle the district to its share of public money. [See Section (56) General School Laws of 1879.] Several districts lost their public moneys last year by not complying with the law in this respect. No report should be made on old blanks. A full supply of blanks is sent annually to the county clerks, to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

CORNELIUS A, GOWER,

Before filling this blank, read the notes and instructions.

ANNUAL STATISTICAL REPORT of Sc. County of Jacous	aoc	t	o the	Scho	ol Ins	spect	fors, for the year	1883.	
[If the district is a fractional one write the word "fractional" after Is the School a 1 2 3 4 5 6							ownship in which the school-	house is so	
110 of denial of the total	RIAL OF C	CONSTRUC	No. of	No. of Pupils who can be seated in all the houses.	PROPE	e, fill the	Indebtedness of district for which bonds have been issued. Total indebted for all purpose sept. 3, 1883.	111011	from al as nea
47 0 169 16 56 6	1	1	10010	80	\$ 168	7	\$	\$ 91	665
13	15	14	ad sales	STUDIES PUR	SUED.		16	0321113	
NAME OF EACH QUALIFIED TEACHER EMPLOYED. No. of Months taught by each q u a i f f i e d for the cacher,	of wages ue each To	s paid eacher	(Indicate	the studies st each that i	by placing a is taught.)	*	TEXT-BOOKS USE		T. The
Susie Ryder 29 days Down X 3 9 9 000 anna Banson 3 60	9 0	Oents.	2. R 3. W 4 A 5 G	eograpl	of who		AS. Ba	me	S control
Total 39 Lay 193 17. Has the district a Dictionary? 40 Has it a Globe? Mo. Has it	Maps?	30	7. U 8. C 9. A 10. G 11. P 12. N	. S. Hi ivil Go lgebra, eometr hysiolo at. Phi	story, vernmen , . × y, . gy, losophy	7 ntt	O PROGRAMMENT OF STREET OF		
FINANCIAL REPORT FOR T	HE	- 11		2 300 200			EPTEMBER 3	1883	adins
READ THIS.—Is If the following Report is correct, the enter each amount under its proper heading, and to enter other expenses, in addition to the funds of the district really money borrowed, and should also be included in the they actually add up alike.	ter no ct, it s	amou	int twi	ce. If cluded	money i	s adve	anced by any one in pay Received from all other	ing teac sources."	cher or It is
RECEIPTS.	leivou	mil	als to	lauke	d said s	EXP	ENDITURES.	m teori	
READ THIS.—A Insert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately, and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no account should here be taken of it; include that in "Amount due the district." (Item 12, above).	llars.	Cents.	REA what has on balan latter wi wages of item sav	D THIS.— s been actured due for ill appear in the year in e what has	The am ially paid d previous y n the "inde is shown in actually be	ount "puring the ear, and btednes item 15 een paid	oaid teachers" should here show e year, including all that was paic not what may still be due. The s" (Item 11, above), and the tota to above. Include nothing in any out, except in item 7.	Dollars.	Cents.
1. Money on hand September 4, 1882.	92	47	1. Paid	Male Tea	achers	lebted	eport the bonded ind	90	80
2. Received from One-Mill Tax	11 7	80	2. Paid	Female 7	reachers			104	80
3. Received from Primary School Interest Fund	ol-dia	odos odos	3. Paid	for Build	ling or Re	pairing	School-houses	543	95
4. Received from Library Fund (Fines, Penalties, etc.)	he ele	4 30	4. Paid	for Libra	ary books	and car	e of Library	12	85
5. Received from tuition of non-resident Pupils	outs t	d 30	5. Paid	on I onde	ed Indebte	edness.	s, and keep the same	54	20
6. Received from District Taxes for all purposes	86	93	6. Paid	for all ot	her purpo	ses	attetirabilterdiim	54	90.
7. Received from all other sources.		**************************************	7. Amou	ant on ha	nd Septen	nber 3,	1883	84	70.
8. Total receipts, including moneys on hand September 4, 1882.	94	40	8. Total	l expendi	tures, incl	uding a	amount on hand	89.0	140
Name of the Director for the ensuing year. L.	\$	82	rez.	distr	Post	office	address (Sh!	emo	2 3/13
I HEREBY CERTIFY That the about 1 Monday of September, 1883.	ove is		for	the	School	yea	the aforesaid D or next preceding	the !	first
Dated September 3 22 1883.				1	1/1		2 0		
	(Sig	gnea	l)	X 1	1, 48	11	B. Hoicks M.	ector.	Or

DEPARTMENT OF PUBLIC INSTRUCTION,)

Lansing, Mich., July 2 1883.

To the Director:

You are earnestly requested to use great care in filling correctly all the blanks in this report Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

"Is THE SCHOOL A GRADED ONE?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments, taught by more than one teacher at the same time, and during the whole time that school is maintained in the year; or if the district is organized under the graded school law (with a board consisting of six members), in either case, the question, "Is the school a graded one?" should be answered in the affirmative.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

ITEM No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. Read Compiler's Section 49 of the General School Laws of 1881, before taking the census.

ITEM No. 2. Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice. If by any error the exact number cannot be told, give an estimate.

ITEM No. 4.—Give the exact number of days the school has been taught during the year by qualified teachers. If your district is a new one, set off during the year from an old district, it should, in making its first annual report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school year.

ITEMS Nos. 5 AND 6.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of law relative to Libraries are excluded from the apportionment of library moneys as made by the County Treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood, and yet some directors fail, time and again, to make a correct report, putting not only themselves, but others, to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due, from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks will be forwarded to each director of a school district. On the back of one [No. 24] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 25] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the township clerk or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterwards and before the second Monday in September, to entitle the district to its share of public money. [See Compiler's Section 50, General School Laws of 1881.] Several districts lost their public moneys last year by not complying with the law in this respect. No report should be made on old blanks. A full supply of blanks is sent annually to the county clerks, to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

HERSCHEL R. GASS,

Before filling this blank, read the notes and instructions.

ANNUAL STATISTICAL REPORT of School District No. 6 // of the Township of

Tens County of Halas	was	00	t	o the	Schoo	ol Inspe	ector	s, fo	r th	ne ye	ar 1	884.	
[If the district is a fractional one write the word "fractional	l" after	r the 1	No. ab	ove, and	l insert the	e name of the	e towns		-				uted]
Is the Scho	ool a	grad 7		ne? [See note.		7	10		11		12	
in the district tended school No. of non- No. of days' school dur-		SCHOOL-I		AND MA-	No. of Pupils who		Linue	ebtedness		Total Inde		Amount du	
ages of 5 and year. (Do not (under) 20 count any pupils.		No. of Brick.	No. of		can be seated in all the houses.		bon bon	nds have		for all p Sept. 1, 1	urposes, 884.	sources, as known.	
50 49 0 175 0 56	0	1	0	6	80	1.680	\$	00	8	80	0	8	0
13	onent	15	Hell	ST	UDIES PUF	RSUED.	0 010	d oin	1 ,795	16	hesta		ulud
NAME OF EACH QUALIFIED TEACHER EMPLOYED.	and du	of wages neeach T the year	each-		e the studies last each that i	by placing a * s taught.)	(679)	dana		r-Books Names of A		nos Ira	ed .
miss Extella Bridsell 2	Dolla		Cents.	1. 0	rthogra	phy, X		A	8,	130	· · ·	w	- UH
Frank Wilson 75 days	15	7 1	71			· . *.	VANCO	<u>00 20</u>	XI.				
Jana Jana Dilla Dilla Jana Jana Jana Jana Jana Jana Jana J				4. A	rithmet	ic, .x.	hts.	ide	:feje	HIDH 100	office		THE O
garres of Madaughlun 3	8	37 6	6		-	y, . X. Grammar	10	ewal	100	ase of	legel	odt 1	n/ ()}
cholars a cending the Maker school to the total	10	75 fa	aua	7. U	S. His	story, x	(308 9	7 nd	(KAP)	niti —	S .0	Z mast	
er of eld then attending school during the year.	MUN N	0)08	101			rernment	- Bas	Joor	loa_1	suimue	the	ni nod	01110
OF RELEGIES OF ASSESSED AS ADMINED AS ADMINED ASSESSED.	I I I I I I I I I I I I I I I I I I I					· · · · · · · · · · · · · · · · · · ·							
Total. 9 15 day	28	31 5	50			gy, · · ×	91 3	BZ9	odf :	7(1)-	1 0	A wati	
17. Has the district a Dictionary? Les Has it a Globe? 200. 1	Has it	Maps?	MS		otany,	osophy,	6 tho	tua ,	900	won a	ei i	oinein	1007
			-11				O.T.					100	dia.
FINANCIAL REPORT FOR	TH	HE	1	EAL	R EN	DING	SH	CPT.	EM	IREI	え 1	, 188	4.
READ THIS.— If the following Report is correcter each amount under its proper heading, and to for other expenses, in addition to the funds of the directly money borrowed, and should also be included they actually add up alike.	enter istrict	no a	mou houle	nt twi l be in	ce. If i cluded i	money is a notice that the item	advand "Rec	ced by	from	one in	her so	ing teac ources."	her or It is
RECEIPTS.	olno	ton s	onis	uq n	arin to	ID)	XPE	IDIT	URI	28.			
READ THIS,— Tinsert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately, and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no account should here be taken of it; include that in "Amount due the district" (Item 12, above).	HAR OF	ers.	Tents.	what has	been actua ce due for	The amoun illy paid during previous year, the "indebter s shown in ite ectually been p	g the yea	ar, inclu t what Item 11	máy sti above	II that wa III be due	. The	Dollars.	Cents.
1. Money on hand September 3, 1883		84	70	1. Paid	l Male Te	achers	ot lie	9 ion	De	eld	12.11	237	80
2. Received from One-Mill Tax	11	10 5	40	2. Paid	l Female	Teachers						44	50
	16	17 1	63			ding or Rep	ot 1	Valuable	house	718 83	Inclo	200	00
3. Received from Primary School Interest Fund	7.0	6	21			ary books a	e din				0	ushorn	ault
5. Received from tuition of non-resident Pupils	dio s		2.1			led Indebted		le silis				nuna ai nonien	a on
6. Received from District Taxes for all purposes.	2	×.3	34			ther purpose				0.174		80	69
7. Received from all other sources	plo q	9.9	15	7. Amo	ount on h:	and Septemb	per 1, 18	394,	polito	astion	q. 19	60	64
8. Total receipts, including moneys on hand September 3, 1883,	62	28	33.	S. Tota	al expendi	itures, includ	ling an	iount c	n han	et Hoo	ion s	622	83.
Name of the Director for the ensuing year L.	1.1	81	u	2/	adi feol	_ Postof	fice ac	ldress	0	Deh	le	1118	
I HEREBY CERTIFY, That the	abo	ve i	s a			eport fre School i							
Monday of September, 1884. Dated September 15 1884.			ella	especti		10							
Superintendent of Public Instruction.			(Sig	gned))	11/8	tres).			7	Direct	or.
		(A)	opre	oved)	297	Will.	Ma	up.			.Mo	derat	or.

DEPARTMENT OF PUBLIC INSTRUCTION,

To the Director:

Lansing, Mich., July 1, 1884.

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless, from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

"Is THE SCHOOL A GRADED ONE?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments, taught by more than one teacher, at the same time, and during the whole time that school is maintained in the year; or if the district is organized under the graded school law (with a board consisting of five members), in either case, the question, "Is the school a graded one?" should be answered in the affirmative.

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Respectfully,

HERSCHEL R. GASS,

[No. 21.] Before filling this blank, read the notes and instructions. ANNUAL STATISTICAL REPORT of School District No. 6 (Trac-) Of the Township of County of Malamay oo to the School Inspectors, for the year 1885. [If the district is a fractional one write the word "fractional" after the No. above, and insert the name of the township in which the school-house is situated.] Is the School a graded one? No. of children in the district tended school ho, of non-between the ages of 5 and (under) 20 count any years. No. of School-Houses and Ma-No. of days' school during the year by qualified district library by qualified district and the district library during the district library d Indebtedness of dis-PROPERTY. Total Indebtednes volumes in the district for all purpos ed in all the bonds have been Sept. 7, 1885. (If no house, fill the blank with "none.") library. as known. Stone. Brick. Frame. is-ued. Log. 20 13 14 15 STUDIES PURSUED. 16 No. of Months taught by each qualified Total wages paid and due each Teach-er for the year. TEXT-BOOKS USED. (Indicate the studies by placing a* against each that is taught.) NAME OF EACH QUALIFIED TEACHER EMPLOYED. qualiteacher. (Give Names of Authors.) Dollars. | Cents. 1. Orthography, 7. 2. Reading. . 7. 3. Writing, . . +. 10 4. Arithmetic, .+. 5. Geography, . * 6. English Grammar, 7. U.S. History, * 8. Civil Government 9. Algebra, . . . x 10. Geometry, . . . 11. Physiology, . . * 12. Nat. Philosophy, 13. Botany, . . . 17. Has the district a Dictionary? Alas it a Globe? Ma. Has it Maps? Mo. FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER READ THIS.— If the following report is correct, the total of Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money is advanced by any one in paying teacher or for other expenses, in addition to the funds of the district, it should be included in the item "Received from all other sources." It is really money borrowed, and should also be included in the "Indebtedness" (Item 11, above). Do not foot up the columns alike unless they actually add up alike. RECEIPTS. EXPENDITURES. READ THIS.— Finsert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately, and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources." Money remaining in the hands of the Township Treasurer has not been "received" by the District, and no acco nt should here be taken of it; include that in "Amount due the district" (Item 12, above). READ THIS.— For The amount "paid teachers" should here show what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "indebtedness" (Item II, above), and the total wages of the year is shown in item 15, above—Include nothing in any item save what has actually been paid out, except in item 7. Dollars. Cents. 1. Paid Male Teachers..... 1. Money on hand September 1, 1884..... 2. Received from One-Mill Tax..... 2. Paid Female Teachers..... 3. Paid for Building or Repairing School-houses. 3. Received from Primary School Interest Fund.... 4. Paid for Library Books and care of Library. 4. Received from Library Fund (Fines, Penalties, etc.)..... 5. Received from tuition of non-resident Pupils.... 5. Paid on Bonded Indebtedness ...

6. Received from District Taxes for all purposes.

7. Received from all other sources.

8. Total receipts, including moneys on hand September 1, 1884, 34.2. 8. Total expenditures, including amount on hand.

9. Total expenditures, including amount

DEPARTMENT OF PUBLIC INSTRUCTION,)

Lansing, Mich., July 1, 1885.

To the Director:

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It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

THEODORE NELSON,
Superintendent of Public Instruction.

Before Filling this Blank, Read the Notes and Instructions.

ANNUAL STATISTICAL REPORT of School District No.6 Fractional of the Township of Texas														
County of Kalamayor to the School Inspectors, for the Year 1889.														
[If the District is a fractional one, write the word "fractional	al" after the	he No.	above, and i	insert th	ne name	e of the	e township in wh		ol house is	situa	ted.]			
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	HE SC.	H001	L A GRA	DED	ONE	E?	9	10	11		12			
No, of children No, of children No, that attending the district in the distric	ir- added t	o of vol'	ms MATERIAL	HOOL HOUSE		pils wh		Indebtedness of district for	edness for a	ll distr	unt due			
between the ages of 5 and ages of 8 and (Un der) 20 14 years. years. In general latter of age that at tended school during the year. of age that at tended school during the year. of age that at tended school during the year.	ed pary durin	g distr	ict	of No. of Frame.	No. of Log.	can b seated is all th houses.	e	which bonds have been issued.	purposes, Sep 2, 1889.	n e a				
38 18 39 18 5 189	1					60	\$ 13-00	\$ 0	\$ 0	\$	1			
13 14	15		STUD	IES PURS	SUED.	1		16						
Name of Each Qualified Teacher Employed. Number of months taught by each quali-	Total wages p		(Indicate the			a *		TEXT BOOKS U						
fied teacher.	for the year Dollars.	Cants.	against ea	ich that is	taught.)		(G	ive Names of A	uthors.)					
James Ho Mc Langhlin 6	230		1. Orth	nograph		· -	Has	pers						
Alal I I I	60		3. Wri	ting,	. ;	x. -	Rale	insan						
Smerion Voleman			5. Geo	hmetic, graphy	, . !		1							
6. English Grammar, X 7. U. S. History, X. 8. Civil Government, X Musleh sans														
8. Civil Government, Mandle Is some. 9. Algebra, .														
10. Geometry,														
Total,														
17. Has the district a dictionary? (422-Has it a Globe? (422-Has	s it Maps?	N.o	13. Bota	iny,		-								
FINANCIAL REPORT FO	R TH	E YI	EAR E	NDI	NG	SE	PTEMBE	R 2, 1	889.					
READ THIS.— If the following report is correct,														
amount under its proper heading, and to enter no amount two funds of the district, it should be included in the item "rece														
"Indebtedness" (Item 11, above.) Do not foot up the column	is alike ur	iless the	ey actually	add up	alike.									
RECEIPTS.							CPENDITU.				1			
READ THIS.—*** Insert nothing here that has not come into the Assessor's hands; give exact amount of each fund seperately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From all other sources," Money rem tining in the hands of the Township Treasurer has not been "received" by the District and no account should here be taken of it; include that in "amount due the district" (Item 12 above).	DOLLARS.	CENTS.	READ what has lon balance latter will wages of the	THIS.—A been actured due for appear ne year is has actu	The tally paid previous in the "s shown tally been	amount d during is year, indebte in item in paid	t "paid teachers"; the year, including and not what may sidness" (Item 11 a 15 above. Include out, except in Item	should here ng all that was y still be due. bove, and the nothing in any n 7.	show s paid The e total y item	LLARS.	CENTS.			
1. Money on hand September 3, 1888	183	5-3-	1. Paid	Male Te	eachers.	6			2	90				
2. Received from One-Mill Tax	108	69	2. Paid	Female	Teache	ers								
3. Received from Primary School Interest Fund	54	14					iring School Ho							
4. Received from Library Fund (Fines, Penalties, etc.)		27					d care of Libra							
5. Received from tuition of non-resident pupils							ess							
	Ge	17					5			90	10			
Received from District Taxes for all purposes	6-	20					er 2, 1889			70	92			
all other sources									4	51	02			
8. Total receipts, including moneys on hand, September 3, 1888	8 7 9 1	02	8. Total	expendi	itures,	includi	ing amount on l	nand						
N. B.—Is Physiology and Hygiene taught in your School of Name of the Director for the ENSUING year.	as provide	d in Ac	ct No. 165,	Public	Acts of	office.	Address O	ahter	ne					
Name of the Director for the Ensuing year		1 //							VIS. 145					
I HEREBY CERTIFY, That the														
Monday of September, 1889.			<i>T</i>	or th	e sc	11001	geur nex	e prece	acregit	ne	jorst			
Dated September 1889.		(5	Si Gnod)	1	1	es	Kinne	1	Dia	recto	074			

(Approved) Apylolmes

.....Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,)

Lansing, Michigan, July 2, 1889.

To the Director:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL A GRADED ONE?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments, taught by more than one teacher, at the same time, and during the whole time that school is maintained in the year; or if the district is organized under the graded school law (with a board consisting of five members), in either case, the question, "Is the school a graded one?" should be answered in the affirmative.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

ITEM No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. Read Compiler's Section 49 of the General School Laws of 1885, before taking the census.

ITEM No. 2.—Directors have sometimes added the total number of scholars attending the winter school to the total number in the summer school, and reported the <u>sum</u> as the whole <u>number of children attending school</u> during the year. This is wrong. It is the number of <u>different children</u> who have attended school that is required. Be particular to count no scholar twice. If by any error the exact number cannot be told, give an estimate.

ITEM No. 4—Give the exact number of days the school has been taught during the year by qualified teachers. If your district is a new one, set off during the year from an old district, it should, in making its first annual report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school year.

ITEMS Nos. 5 AND 6.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of law relative to Libraries are excluded from the apportionment of library moneys as made by the County Treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood, and yet some directors fail, time and again, to make a correct report, putting not only themselves but others, to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board, in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due, from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks are forwarded to each director of a school district. On the back of one [No. 13] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No 14] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the township clerk or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterward, and before the second Monday in September, to entitle the district to its share of publicancy. [See Compiler's Section 50, General School Laws of 138° should be made on old blanks. A full supply of blanks is sent annually to the Secretary of the County Board of School Examiners to a distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

FREE TEXT BOOKS,

Act No. 147, Public Acts of 1889, requires the qualified voters of every school district, excepting those organized under special charter, to vote at the annual school meeting in 1889, upon the question of furnishing free text books to all pupils in the district. It further provides that the district board in districts adopting free text books, shall so state in their annual report. On the face of this blank, and also on blank No. 14, will be found the question "Did your district vote to furnish free text books, as provided in Act No. 147, Public Acts of 1889?" Please answer this question "Yes" or "No," as the case may be.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

JOSEPH ESTABROOK.

Before Filling this Blank, Read the Notes and Instructions.

ANNUAL STATISTICAL REPORT of the School District No. 6 Frank of the Township of Cexas

							*				
County of	Kare	lamas	2015	to	the	School	Inspectors,	for	the	Year	1891.

[If the District is a fractional one, write the word "fractional" after the No. above, and insert the name of the township in which the school house is situated.]

	IS THE SCHOOL A GRADED ONE? Var																
1	11/2	2		$2\frac{1}{2}$	3	4	5	6			7		8	9	10	11	12
No, of children in the district between the ages of 5 and (under) 20 years.	dren in the dist'ct	that attended	school ar. (Do	8 and 14 years of age	non-res	school dur- ing the year	nool dur- the year district li- gualified brary dur-		Mate		l House Construc		pils who	Property.	of district for which bonds	Total indebted- ness for all purposes, Sept	district from
Male. Fem. Total.	the ages of 8 and 14 years.		(Dotal	ed school during the year.	nunile		ing the year		No. of		No. of Frame.		houses.	(If no house fill the blank with "none.")			known.
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		13		14		15		STUD	IES PU	RSUED.				16			
NAME OF EACH	H QUALIFI	wages paid : each teacher ear.	for	icate the					TEXT BOOKS USED. (Give Names of Authors.)								
Mellie	Jours				DOLLARS, CENTS.				1. Orthography, × -					Har	pers		
Willia	na C	mc C	aug	hlin					2. Reading, $\not \succ$ 3. Writing, $\not \succ$					11			
									Arithr			-		1		2	
Ethel	A	sann	ey		3	8	0		Geogra						/ /	-tt	
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Total,	Total. 9 240										losoph						
17. Has the distric	et a Dicti	onary?	2 Has i	it a Globe	e? yes	Has it N	laps?	13.	Botan	у,		-				4	
	*****	ANTOTA		-		0.						~	Den III	IDDD			

FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 7, 1891.

READ THIS.— If the following report is correct, the total of Receipts and Expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money is advanced by any one in paying teacher or for other expenses, in addition to the funds of the district, it should be included in the item "received from loans." It is really money borrowed and should also be included in the "Indebtedness" (Item 11, above). Do not foot up the columns alike unless they actually add up alike.

		1										
RECEIPTS.			EXPENDITURES.									
READ THIS.——Insert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From Loans." Money remaining in the hands of the Township Treasurer has not been "received" by the District and no account should here be taken of it; include that in "amount due the district." (Item 12, above.)	DOLLARS.	CENTS.	READ THIS.—The amount "paid teachers" should here show what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "indebtedness" (Item II, above.) and the total wages of the year is shown in item 15, above. Include nothing in any item save what has actually been paid out, except in Item 7.	DOLLARS.	CENTS.							
1. Money on hand September 1, 1890	7.2.	0.8.	1. Paid Male Teachers	140								
2. Received from One-Mill Tax	103	97	2. Paid Female Teachers	100								
3. Received from Primary School Interest Fund	7.8	76	3. Paid for Building or Repairing School Houses									
4. Received from Library Fund (Fines, Penalties, etc.)	3	45	4. Paid for Library Books and care of Library									
5. Received from tuition of non-resident pupils			5. Paid on Indebtedness (Principal)									
6. Received from District Taxes for all purposes	125	15	6. Paid Interest on Loans									
7. Received from Loans			7. Paid for all other purposes	20	30							
8. Received from all other sources		69	8. Amount on hand September 7, 1891	93	80							
9. Total receipts, including moneys on hand, September 1, 1890.	354	10	9. Total expenditures, including amount on hand	334	10							
N. B.—Is Physiology and Hygiene taught in your School as provided in Act No. 165, Public Acts of 1887? Name of the Director for the Ensuing year Note The Does your District furnish free text books as provided in Act No. 147, Public Acts of 1889? I HEREBY CERTIFY, That the above is a correct Report from the aforesaid District No. G.												
Dated September		891.	Wes 13.									

(Approved) APHolony Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,

To the Director:

Lansing, Michigan, June 29, 1891.

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Report fully under each heading, and report just what the heading requires.

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If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments, taught by more than one teacher, at the same time, and during the whole time that school is maintained in the year; or if the district is organized under the graded school law (with a board consisting of five members), in either case, the question, "Is the school a granded one?" should be answered in the affirmative.

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No report should be made on old blanks. A full supply of blanks is sent annually to the Secretary of the County Board of School Examiners to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

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It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

FERRIS S. FITCH,

BEFORE FILLING THIS BLANK, READ THE NOTES AND INSTRUCTIONS

	ISUTICU NO.	6	Pro	elof t	he Tov	wnship	of /1	ale	Ley	404		The sale
County of Kalamiagoo to the School Inspectors for the Year 1894												
[If the District is a fractional one, write the word "fraction	nal" after th	he No.	above,	and inse	rt the n	name of t	The paper of				ouse is sit	uated.
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ages of 5 and (under) the dist'ct during the year. (Do years of age i dent in 20 years. 20 years. between 8 not count any twice.) that attend-pupils. by	g the year distr qualified brar	rict li- i	n the dirict li	s- a U. S flag and flagstaff I	to, of No	o, of No. of	of No. of	can be seated in all the	(If no prop'y	for which bonds have been issued.	all purposes Sept. 3,1894	all sources as near as known.
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(Approved) LA Jones

... Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,)

TO THE DIRECTOR:

Lansing, Michigan, July 1, 1894.

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL A GRADED ONE?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments, taught by more than one teacher, at the same time and during the whole time that the school is maintained in the year; or if the district is organized under the graded school law (with a board consisting of five members), in either case, the question, "Is the school a graded one?" should be answered in the affirmative.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20,—only those under 20. Read Compiler's Section 49 of the General School Laws of 1889, before taking the census.

Item No. 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice. If by any error the exact number cannot be told, give an estimate.

Item No. 4.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, it should, in making its first annual report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school year.

Items Nos. 5 and 6.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of law relative to libraries are excluded from the apportionment of library moneys as made by the County Treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood, and yet some directors fail, time and again, to make a correct report, putting not only themselves, but others to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board in a book provided for that purpose, of all moneys received or paid out by them. Report the bonded indebtedness, where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due, from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks are forwarded to each director of a school district. On the back of one [No. 13] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 14] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, and fill out the back with the census list, and swear to the affidavit before the township clerk or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterward, and before the second Monday in September, to entitle the district to its share of public money. [See compiler's Section 50, General School Laws of 1893.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the graphic clerks to the several districts. If you need more, apply to the township clerk.

FREE TEXT-BOOKS.

Act No. 147, Public Acts of 1889, requires the qualified voters of every school district, excepting those organized under special charter, to vote at the annual school meeting in 1889, upon the question of furnishing free text-books to all pupils in the district. It further provides that the district board in districts adopting free text-books, shall so state in their annual report. On the face of this blank, and also blank No. 14, will be found the question, "Does your district furnish free text-books as provided in Act No. 147, Public Acts of 1889?" Please answer this question "Yes" or "No," as the case may be.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

BEFORE FILLING THIS BLANK, READ THE NOTES AND INSTRUCTIONS.

ANNUAL S	ANNUAL STATISTICAL REPORT of the School District No. 6 Frackof the Township of Jennes. County of Kalanna o to the School Inspectors for the Year 1897.																
	Cour	nty of	Kar	lan	ia	30	0	53 S.A.	t	the	School	Inspec	tors for	the Yea	r 1897.		
[If the Distr	ict is a frac	tional on	e, write	MARKET PORTUNET STOLE	No. of Concession, Name of Street, or other	-	fter the		- NAME OF THE OWNER, T	The second	the nam	ne of the	township	in which	the school	l house is	situated.
1	1½		2	2½	3	4	5	6	61/2		7	7	8	9	10	11	12
No. of childre the district tween the age and (under) years.	be- s of 5 in the	(under) 2 attende during t (Omit non and do r any t	veen 5 and 0 yrs. that d school the year. n-residents wice.)	tween 8 and (under) 14 years of age that attended school during the	non- resi- dent	No.of da schoo during t year b qualifie teacher	he added district librar during	et in the distriction of the dis	mes No. he U. ict flag	of ma	o. of school sterial of co	No. of No.	who can be seated in all the houses.	If no	Indebted- ness of district for which bonds have been issued.	Total indebted- ness for all purposes Sept. 6, 1897.	Amount due district from all sources as near as known.
8 12	20 5	11/	021	10	2	18	0 0	5	0 /		/		75	\$1200	\$ 0	\$ 0	\$ 0
		13				14	18	5					10	6			
NAME OF	F EACH QUALI	FIED TEAC	HER EMPI	LOYED.	taug each q	months the published cher.		e each for the	(Indica agai	te the s	es Pursue studies by r ch that is ta	olacing a*			ames of Au		
All A. J.	Allie Coleman 2 DOLLARS CENTS Algebra,																
	Natural Philosophy, X Steele's Orthography, X Steele's Physiology, X Steele's Reading, X Steele's Reading, X Steele's Agriculture of the Steele's Reading, X Steele's Steele's Reading, X Steele's Steele																
	y any one rowed, and	If the under in pay l should	e follow	ving repo	ort is oding,	correct,	the too	tal of a	receipts mount	and	expended in	ditures money	will be	lance.	Care s	should b	strict is
		•	RECEI	PTS.							11. 14		EXPEND:	ITURES.	Fig. car		
READ THI Assessor's hand under any hea drawn or adva "From Loans." has not been "n of it; include th	nced by any	amount of the head i	each fund indicates.	Moneys from should be u	and put i om fund inder th	nothing s over-	DOLLARS.	CENTS.	latter w	ill appe	ear in the 'ear is shown	ous year, a 'Indebted n in item 1	"paid tead the year, in nd not wha ness" (item 5 above. In ut, except in	chers" shou cluding all at may still 11 above) clude nothing item 8.	ld here sho that was pa be due. Th and the tot ag in any ite	W DOLLARS	CENTS.
1. Money on								1									00
2. Received	from One-mi	ll Tax					87	90	2. Pa	d Fen	nale Teac	chers				40	00
3. Received	from Primar	y School	Interest	Fund			37										
4. Received						etc.)	4	89	4. Pa	d for	Library E	Books and	d care of I	library			-
5. Received	from Tuition	of Non-r	esident 1	Pupils				50	5. Pai	d on I	Indebtedn	ness (Prin	ncipal)	·			-
6. Received to One-mi	from Distric	t Taxes fo	or all pur	rposes exc	ept		150										-
7. Received	from Loans.								7. Pai	d for	all other	purposes				77	51
8. Received f	from all other	er sources							8. Am	ount	on hand S	Septembe	or 6, 1897			67	43
9. Total Reco	eipts, includ	ing mone	ys on har	nd Septeml	ber 7, 1	896	402	94	9. Tot	al Ex	penditure	es, includ	ing amou	nt on hand	l	402	94
N. B.—Is Pi Name of the Does you	e Director	for the	ENSU	ING year	ir	O.L.	5. /t	Lix			Posto	office Ac	ldress	mas	ttar	van	/
No.6.4 the first	I HEREBY CERTIFY, That the above is a correct report from the aforesaid District for for the School Year next preceding the first Monday of September, 1897. Dated September 1897.																
Date	a septe	moer		-		I	(Si	gned)		P	41	o L	o R	ix	Direct	tor.

DEPARTMENT OF PUBLIC INSTRUCTION,

TO THE DIRECTOR:

Lansing, Mich., July 1, 1897.

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FINANCIAL.

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It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

Jasan E. Hammond

	[Report Form No. 1.] 9,000														
	BEFORE FILLE	NG THIS	BLANK	, REA	D THE	NOT	ES A	ND	INST	FRUCT	TIONS.				
	ANNUAL STATISTICAL REPORT of the S	School Dist	rict No.	6 ha	ct. of	the T	'owns	hip o	f	Jena	1				
	County of Kalam	X 2 NT			to	the S	School	Ingr	ector	rs for	the Vea	r 1898			
	[If the District is a fractional one, write the wo	//												nated 1	
		HE SCHOOL					71	, the		anip on	which the	school ho	use is situ	aiea.	
	1 1½ 2 2½	3 4	5	6	61/2		7	7		8	9	10	11	12	
	No. of children in the district be-the distric	No of No.of	days, No.			No of	f school	l house	s and	No. of	Value of school	Indebted-	Total	Amount	
	tween the ages of 5 in the during the year. and (under) 20 district (Omit non-residents 14 years of the years.	non- resi-	ool added district	et in t	umes No. of U.S.		ial of c			pupils who can be seat-	If no	ness of district for which	indebted- ness for all purposes	due district from all	
	8 and (under) school during the	deno quali	fied during	g libra		Stone	Brick.	Fr'me	Log.	ed in all the houses.	property fill the blank with	bonds have been issued.	Sept. 5, 1898.	sources as near as known.	
	Male Fem. Total. Male. Fem. Total. year.		2							~ ~	"none."	8	8	\$	
	8 7 15 4 6 7 18 3	2//	3 por	re 50) /		/			13	1200	0	0	0	
	13	14	18	5						16					
	NAME OF EACH QUALIFIED TEACHER EMPLOYED. No. of months taught by and due each Text-Books Used. Text-Books Used.														
tought har and due sook															
	a & amabal	mo. do	DOLLARS.	CENTS	Algebra	A, -			X		Lyper	js,	,		
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•					Botany Civil G		nent,		X	(/	www	1 /3			
					Geography, X Starfhers								1		
					Geomet				V		2.10	1-1-1-	Mran)	1,	
					Gramm		sophy.		X	01	Feel	e's	199x	2	
					Orthogr				X	J.	atte	ngil			
					Physiol				X		tell				
	Total, · · · · · · · · · · · · · · · · · · ·	8-13	254	00	Reading U. S. H				Y	Ye	tant	us,			
	17. Has the district a Dictionary of fact. Has it a Gl	obe ? [45]	Has it Mar	ps? 10.					\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	700	erri	els			
	FINANCIAL REPORT	FOR	THE	VE	AD E	NDI	NC	0	ED	TEM	DED	F 10	000		
	READ THIS.—If the following report													+ 0.7.000	
t	a ontor each amount that it it mraner hou	Marin aurin	to onto	70 70 0	MANA CALAR	terran	TT			17 17	17 -	C 7	A 17 70		
7	idvanced by any one in paying teacher or noney borrowed, and should also be included to the add up alike.	ed in the	"Indebt	edness	" (item	11 ab	pove).	Do 1	not j	foot up	the col	umns al	s. It is like unle	ss the	
=	iciually and up ance.				li e										
_	RECEIPTS.				i magain				EX	PENDI	rures.				
A	READ THIS.— Insert nothing here that has not cassessor's hands; give exact amount of each fund separately as	ome into the	DOLLARS.	CENTS.	READ What has be	THIS.—	The ually pa	e amou	nt "p	aid teach year, incl	ers" should uding all th	d here show	DOLLARS.	CENTS.	
d	READ THIS.—[37] Insert nothing here that has not consessor's hands; give exact amount of each fund separately a under any head save what the head indicates. Moneys from rawn or advanced by any person, or loaned, should be unfrom Loans." Money remaining in the hands of the Towns as not been "received" by the district and no account should it; include that in "Amount Due the District" (item 12 about 12 about 12 about 13 about 14 about 15 about 15 about 16 about 16 about 16 about 17 about 18 abou	m funds over- ider the head hip Treasurer			latter will a	appear is	n the "s shown	Indebt in iten	edness	ove. Incl.	may still be a bove) a ude nothing	e due. The nd the total in any item			
0	f it; include that in "Amount Due the District" (item 12 abo	ove).		-	save what l	ias actu	ially be	en paid	out, e	except in i	tem 8.			1	
1	. Money on hand September 6, 1897		67	73	1. Paid n	nale te	achers						25×	00	
2	Received from one-mill tax		81	83	2. Paid f										
3	. Received from primary school interest fund		33	08	3. Paid f								NA	69	
	Received from library fund (fines, penalties, dog ta		1	90											
-	, and the same of	-			z did l	11016		an an	a care	or more					

	RECEIPTS.			EXPENDITURES.										
	READ THIS.— Insert nothing here that has not come into the Assessor's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From Loans." Money remaining in the hands of the Township Treasurer has not been "received" by the district and no account should be here taken of it; include that in "Amount Due the District" (item 12 above).	DOLLARS.	CENTS.	READ THIS.— The amount "paid teachers" should here show what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "Indebtedness" (item il above) and the total wages of the year is shown in item 15 above. Include nothing in any item save what has actually been paid out, except in item 8.	DOLLARS.	CENTS.								
	Money on hand September 6, 1897 Received from one-mill tax	67	73 83	Paid male teachers Paid female teachers	25×	00								
	3. Received from primary school interest fund	33	08	3. Paid for building or repairing school houses	55	69								
	 Received from library fund (fines, penalties, dog tax, etc.) Received from tuition of non-resident pupils Received from district taxes for all purposes except 	1276		4. Paid for library books and care of library 5. Paid on indebtedness (principal)										
	6. Received from district taxes for all purposes except one-mill tax	.1.×7.	06	6. Paid interest on loans										
	8. Received from all other sources 9. Total receipts, including moneys on hand September 6, 1897	331	06	8. Amount on hand September 5, 1898 9. Total expenditures, including amount on hand		30								
	9. Total receipts, including moneys on hand September 6, 1897													
I HEREBY CERTIFY, That the above is a correct report from the aforesaid District No. 6 (Free!), Township of Free processing, for the School Year next preceding the first Monday of September, 1898.														
	Dated September 5 1 1		gned)	le St. Rip D)irecto	r.								

(Approved) L. Afoney

Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,

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Item No. 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice and do not include non-residents. If by any error the exact number cannot be told, give an estimate.

Item No. 4.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, it should, in making its first annual report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school year; also give date of organization.

Items Nos. 5 and 6.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of law relative to libraries are excluded from the apportionment of library moneys as made by the County Treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood; and yet some directors fail, time and again, to make a correct report, putting not only themselves but others to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board in a book provided for that purpose, of all moneys received or paid out by them. Report the "bonded indebtedness" where bonds have been issued. The "total 'ndebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks are forwarded to each director of a school district. On the back of one [No. 1] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, filling out the back with the census list, and swear to the affidavit before the township clerk or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterward and before the second Monday in September, to entitle the district to its share of public money. [See Compiler's Section 50, General School Laws of 1895.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

Superintendent of Public Instruction.

Jason E. Hammond

BEFORE FILLING THIS BLANK, STUDY THE FOLLOWING INSTRUCTIONS.

DEPARTMENT OF PUBLIC INSTRUCTION,

TO THE DIRECTOR:

Lansing, Mich., July 1, 1899.

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been reuseless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, be of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however into two or more departments, taught by more than one teacher at the same time and during the whole time that the school is maintained the year, or if the district is organized under the graded school law (with a board consisting of five members), in either case the question of the school legally graded?" should be answered in the affirmative.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item No. 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the num.

This does not include those who are 20—only those under 20. Read Compiler's Section 49 of the General School Laws of 1889, before take the census.

Item No. 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong. It is the number of different children who have attended school that is required. Be particular to count no scholar twice and do not include non-residents. If by any error the exact number cannot be told, give an estimate.

Item No. 4.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a holiday, count it as a day taught. If your district is a new one set off during the year from an old district, it should, in making its first and report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school ye also give date of organization.

Items Nos. 5 and 6.—These items are to be given only in case the district maintains a district library. Townships and districts failing comply with the provisions of law relativé to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood; and yet some directors fail, time and again to make a correct report, putting not only themselves but others to considerable trouble in correcting their errors. By reading the notes under each heading all these errors may be avoided. Full and correct account should be kept by the district board in a book provided for that purpose, of all moneys received or paid out by them. Report the "bonded indebtedness" where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks are forwarded to each director of a school district. On the back of one [No. 1] will be found this circular. On this blank the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 2] wi be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, filling out the back with the census list, and swear to the affidavit before the township clerk or some other proper officer, as deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (a should be), it must be made directly afterward and before the second Monday in September, to entitle the district to its share of public money. [See Compiler's Section 50, General School Laws of 1895.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

Superintendent of Public Instruction.

Josem E. Hammo.

BEFORE FILLING THIS BLANK, READ THE NOTES AND INSTRUCTIONS.

NUAL STATISTICAL REPORT of the School District No. 6 Fract of the Township of

HOHOHH	TOTAL OTOT	or one	NUMBER	DINGITO	2101-12			1				
County	of Orlo	ala	ina,	200		o the	School	Inspectors	for	the	Year	1899.

If the District is a fractional one, write the word "fractional" after the No., and insert the name of the township in which the school house is situated.] IS THE SCHOOL LEGALLY GRADED?

No. of children in the district beween the ages of and the donor-order the ages of and the donor-order the ages of and the ages of a seather ages of a		1		1½		2		21/2	3	4	5	6	6½			7		8	9	10	11	12		
Allyled Teacher Employed. Name Carrie Par Collars Corners Collars Control of Collars Con	the	district the ag d (unde	t be- ges of 5 r) 20	children in the district between	(unde atte durin (Om!) and (r) 20 yr nded song the non-redo not	rs. that chool year. sidents count	tween 8 and (under) 14 years of age that	non- resi- dent	school during the year by	volumes added to district library	of volum in the district	es No. of U. S. flags.	No. o	f schooling of	ol house constru	es and ection.	pupils who can be seat- ed in all	school property. If no property	ness of district for which bonds have	indebted- ness for all purposes Sept. 4,	due district from all sources as		
NAME OF ALIVIED TEACHER EMPLOYED. No, of months taught by each qualified teacher; or the year. DOLLARS. CENTS. Carrie Play. Carrie Play. Carrie Play. Columb and due each that is taught. DOLLARS. CENTS. Columb and due each that is taught. Algebra. Arithmetic, A	Male	Fem.	Total.	(under)				school dur- ing the	pupils.			library.	1	Stone	Brick.	Fr'me	Log.		blank with		1899.			
Name of Marie Deacher Employed. No, of months taught by each qualified reacher for the year. DOLLARS CENTS. DOLLARS CENTS. DOLLARS CENTS. Algebra,	10	7	17	5	4	3	7	3	2	120	0	50	/		1			75	\$1200	\$ 0	\$ 0	\$ 0		
NAME OF SALIFIED TEACHER EMPLOYED. Carrie Pix DOLLARS CENTS		-		-	13	~]	14	15							16	3					
Carrie Rix 6 116 8 Botany. Civil Government, Y Pattergulls Towns Geography. X Reading. Natural Philosophy. Orthography. Physiology. Total,	1	NAME	0=	ALI	FIED T	EACHE	R EMPI	OYED.	taug each c	tht by ualified	teacher fo	or the	(Indicate	the stu	dies by	placing	ga*							
Carrie Rix 6 //6 00 Botany, Civil Government, Geography, X Ratherigills 22 Nowns Geometry, Grammar, Natural Philosophy, Orthography, Physiology, Reading, Total, Total, Total, Has the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? No. Writing, Botany, Patterigills 22 Nowns Reading, X Ratheris, Valence Reading, Y Barnes. Writing, Y Mersimans.										-	DOLLARS.	CENTS.	Algeb	ra, -	-	-			7					
Civil Government, Y Patterngells 22 Towns Geography, X Rarper's, Geometry, Grammar, X Reed 22 Of ellogg's, Natural Philosophy, Orthography, - Physiology, X Reading, - Total, Total, Total, Total, Thas the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? Menting, - Writing, - Writing, - Writing, - Writing, - Writing, - Writing, - Wersiman's,		(asi	ie	P	iv.				6	116	00	The state of the s											
Geometry, Grammar, Natural Philosophy, Orthography, Physiology, Reading, Total, Total, Total, Has the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? No. Writing,																		Pat	teng	rills	and .	Towns		
Grammar, - x Reed and Of elloggs, Natural Philosophy, Orthography, - Physiology, - x Reading, -								sid ken o	-	30000	miodos o		Geogr	aphy,		-	· X	Wa	rper	3,				
Natural Philosophy, Orthography, Physiology, Reading, Total, Total, Has the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? Has it M	1								-									0	19	0.7				
Total, Total,	d-														,	200	- X -	Tee	d Ty		eno	795,		
Total, Total, Total, Has the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? Mo Writing, Physiology, Reading, Y Harfiers, U. S. History, Writing, Y Merrimans,	1															у,	-					¥		
Total, - 6 1/6 00 U. S. History, - x Barnes'. 7. Has the district a Dictionary? Yes. Has it a Globe? Yes. Has it Maps? No. Writing, x Mersiman's.									-								-8	Ste	ele's.					
7. Has the district a Dictionary? Les. Has it a Globe? Les. Has it Maps? Mo. Writing,)								·- <u></u>				Readi	ng, -			-x -	Wa	rper	3,				
						. ;				6	116				у, -		-X -	18 a	,					
FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 4, 1899.	17.	Has t	he dist	rict a D	iction	ary?_	jes.	Has it a G	lobe?_	jes. I	Has it Map	s? 1.40.1	Writi	ng, -			- XI			nar				
			FIN	IAN	CIA	L	REI	PORT	F	OR '	THE	YEA	R	ENE	NIC	G S	SEF	PTEN	MBEF	2 4,	1899.			

READ THIS.—If the following report is correct, the total of receipts and expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money other than the funds of the district is advanced by any one in paying teacher or for other expenses, it should be included in the item "Received from loans." It is really money borrowed, and should also be included in the "Indebtedness" (item 11 above). Do not foot up the columns alike unless they actually add up alike.

RECEIPTS.			EXPENDITURES.											
READ THIS.— Insert nothing here that has not come into the Assessor's hands: give exact amount of each fund separately and put nothing inder any head save what the head indicates. Moneys from funds over-rawn or advanced by any person, or loaned, should be under the head From Loans." Money remaining in the hands of the Township Treasurer ias not been "received" by the district and no account should be here taken of it; include that in "Amount Due the District" (item 12 above).	DOLLARS.	CENTS.	READ THIS.— The amount "paid teachers" should here show what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "Indebtedness" (item 11 above) and the total wages of the year is shown in item 15 above. Include nothing in any item save what has actually been paid out, except in item 8.	DOLLARS.	CENTS.									
'. Money on hand September 5, 1898	2/	61	1. Paid male teachers											
Received from one-mill tax	-7.7.	-7-7-	2. Paid female teachers	-1.1.6.	00									
3. Received from primary school interest fund	22	86	3. Paid for building or repairing school houses											
4. Received from library fund (fines, penalties, dog tax, etc.)	2	32	4. Paid for library books and care of library											
5. Received from tuition of non-resident pupils			5. Paid on indebtedness (principal)	32	40									
			6. Paid interest on loans		40									
			7. Paid for all other purposes		80									
ether sources			8. Amount on hand September 4, 1899	76	-91									
. Total receipts, including moneys on hand September 5, 1898	257	3-1	9. Total expenditures, including amount on hand	257	.51									
Name of the Director for the ENSUING year	Total receipts, including moneys on hand September 5, 1898													

was voted to furnish them?...... (Do not confuse this law with the one authorizing school officers to furnish books free to poor children.

I HEREBY CERTIFY, That the above is a correct report from the aforesaid District No. 6 Fract., Township of Yexas, for the School Year next preceding the first Monday of September, 1899.

Dated September Minth, 1899.

(Signed) Contactor.

(Approved) Contactor Moderator.

	Repo	rt I	Form N	0. 1.]	9	,500																
						BEF	ORE	FILLI	NG T	HIS B	BLANK	, RE	AD !	THE N	OTES A	AND	INS'	TRUCT	TIONS.			
	ANN	UAI	STA	TISTIC	AL I	REPO	RT (of the S	chool	Distric	et No.	6	Thri	rof th	e Towns	hin	of	Taxo	ro Ox	hter	- l	Huun
																		,				**************************************
				COUL	ty v	1	Cal	anna	200						e School		•					
	[If the district is a fractional one, write the word "fractional" after the No., and insert the name of the township in which the school house is situated.] IS THE SCHOOL LEGALLY GRADED?																					
	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18																					
	No. of children in district between the ages of 5 and (under) 20 years. No. of children in the district between and do not count age tha							age that	No. of non-resident	No.of day school during the year by	he age daily	Total days atten-	Per- cent- age of	No. volumes added to district library	Total No. of volumes in the district	U. S.	aahaal	No. of pupils who can be seat-	Value of school property.	Indebted- ness of district for which	nurnoses	Amount due the district from all
	Male.	Fem	ı. Total	8 and (under) 16 years.		Fem.	Total.	attended school dur- ing the year.		qualifie	d dance.	dance.	atten-	during the year.	library.	flags with staff.	uouses.	the houses.	property, fill the blank with "none."	bonds have been issued.	Sept. 3, 1900.	sources as near as known.
-	8	5	13	7	5	5	10	8	0	180				0	58	1	1	75-	\$1200	\$00	800	\$ 00
					19		-			20	2	1 =				-		22				
	NAME OF EACH ONALIEUED TEACHER EMPLOYED								No. of months taught by each qualified teacher. Total wages paid and due each teacher for the year.				(Inc	dicate the	e studies by ach that is to	placin	ga*	TEXT-BOOKS USED. (Give names of authors.)				
	Corrie Rig									9 DOLLARS, CENT				Algebra, Arithmet	ic, -	-	. ×	Role	rule	u	*	100
														Botany,	ramment		X	Part	/	2 627		

Geography, Geometry,

Grammar, Orthography Physics, Physiology, Reading,

U. S. History,

Writing,

FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 3, 1900.

180 00

Has it maps? No

READ THIS.—IF If the following report is correct, the total of receipts and expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money other than the funds of the district is advanced by any one in paying teacher or for other expenses, it should be included in the item "Received from loans." It is really money borrowed, and should also be included in the "Indebtedness" (item 11 above). Do not foot up the columns alike unless they actually add up alike.

RECEIPTS.			EXPENDITURES.								
READ THIS.—IT Insert nothing here that has not come into the assessor's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From Loans." Money remaining in the hands of the township treasurer has not been "received" by the district and no account should be here taken of it; include that in "Amount Due the District" (item 18 above).		CENTS.	READ THIS.—28 The amount "paid teachers" should here show what has been actually paid during the year, including all that was paid on balance due for previous year, and not what may still be due. The latter will appear in the "Indebtedness" (item 17 above) and the total wages of the year is shown in item 21 above. Include nothing in any item save what has actually been paid out, except in item 8. 1. Paid male teachers.								
1. Money on hand September 4, 1899	76	91	2. Paid female teachers	180							
2. Received from one-mill tax	77	54	3. Paid for site	40.3	4						
3. Received from primary school interest fund.	26	82	repairs		18						
4. Received from library fund (fines, penalties, dog tax, etc.)		76	Paid for library books and care of library Paid on indebtedness (principal)								
5. Received from tuition of non-resident pupils			6. Paid interest on loans								
6. Received from district taxes for all purposes except one-mill tax	150		apparatus								
7. Received from loans			7. Paid for all other purposes fuelfuel		80						
8. Received from all other sources.			insurance	162	95-						
9. Total receipts, including moneys on hand September 4, 1899	332	13	Amount on hand September 3, 1900 Total expenditures, including amount on hand	332	13						
Name of the Director for the ENSUING year Ch.	win	a	Hough Law Postoffice Address ORhlines								
N. B.—Is physiology and hygiene taught in your school			1								
Does the district furnish free text-books, according	g to Sec	ction 4	775 of Compiled Laws? No. If so, please state								
was voted to furnish them? (Do not confuse the	is law w	vith the	one authorizing school officers to furnish books free to	poor chil	dren.)						
I HEDEDIY OFFICER #1 / /	. ~~~										

CERTIFY, That the above is a correct report from the aforesaid District No. 6 (Itract), Township of Texas the first Monday of September, 1900. , for the School Year next preceding

Dated September 3 rd 1900.

23. Has the district a dictionary? Le Has it a globe? Leo

(Signed) & L. Riy Director.
(Approved) & April Moderate

X Horpero

Red Vallogo

miniano

Moderator.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., July 1, 1900.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the primary school law (with a board consisting of three members), the school being separated, however, into two or more departments taught by more than one teacher at the same time and during the whole time that the school is maintained in the year, or if the district is organized under the graded school law (with a board consisting of five members), in either case the question, "Is the school legally graded?" should be answered in the affirmative.

STATISTICAL

[The numbers refer to the items correspondingly numbered in the blanks.]

- Item 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws, before taking the census.
- Item 3.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no scholar twice and do not include non-residents. If by any error the exact number cannot be told, give an estimate.
- Item 6.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, it should, in making its first annual report, embrace the time a school was taught by a qualified teacher in the old district previous to the division and since the beginning of the school year; also give date of organization.

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Townships and district failing to comply with the provisions of the law relative to libraries, are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood; and yet some directors fail, time and again, to make a correct report, putting not only themselves but others to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board in a book provided for that purpose, of all moneys received or paid out by them. Report the "bonded indebtedness" where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due from the township treasurer or other sources.

BLANKS AND REPORTS.

Three blanks are forwarded to each director of a school district. These suggestions, as may be seen, are on the back of No. 1. On the other side the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank (filling out the back with the census list), swear to the affidavit before the township clerk or some other proper officer, and deliver both copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterward and before the second Monday in September, to entitle the district to its share of public money. [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

Superintendent of Public Instruction.

Jason E. Harmond

[Report Form No. 1.] BEFORE FILLING THIS BLANK, READ THE NOTES AND INSTRUCTIONS. ANNUAL STATISTICAL REPORT of the School District No. 6 (Inc.) of the Township of Jean Calling & Almera County of Kalamersoo to the School Inspectors for the Year 1902. [If the district is a fractional one, write the word "fractional" after the No., and insert the name of the township in which the school house is situated.] IS THE DISTRICT LEGALLY GRADED ACCORDING TO SECTION 4746 OF THE COMPILED LAWS? HAS THE DISTRICT ESTABLISHED A 14 15 16 17 1 No. between 5 and (under) 20 yrs. that attended school during the year. (Omitnon-residents and do not count any twice.) No. chil-dren Value of school property. No. volumes added to district library during the year Amount due the district from all sources as near as known. No. chil-Indebted-Total indebted-ness for all purposes Sept. 1, 1902. No. of children in district between the ages of 5 and (under) 20 years. No. of days' school during the year by qualified teachers. Per-cent-age of between 14 and 18 Total No. of volume in the district library. ness of district for which bonds have been district yrs. of age If no between 14 and 18 attended school during the year. property, fill the blank with "none." pupils. issued. of age. Male. Fem. Total. Male. Fem. Total. 0 50 1500 0 19 20 18 No. of months taught by each qualified teacher. Total wages due STUDIES PURSUED. TEXT-BOOKS USED. NAME OF EACH QUALIFIED TEACHER EMPLOYED. teacher for the year. (Indicate the studies by placing a * against each that is taught.) (Give names of authors.) OOLLARS. Algebra, Robinsons Arithmetic, Palengiel (Hanneser Harpes Hud Mellog Botany, Civil Government, General History, Geography, Geometry, Grammar, Orthography, Penmanship. Physics, Physiology, Reading, 22. Has the district a dictionary? Les Has it a globe? Les Has it maps? The U.S. History, Has it other supplies required by law? Leo 27. Studies above eighth grade pursued in school: 23. Is a school house to be built during ensuing year? he 24. Cost of same 28. No. pupils pursuing the same. 25. No. daily recitations. 29. No. legal voters in district in 1902. 26. No. graduated from eighth grade during year. 30. No. legal voters that attended school meeting in 1902. FINANCIAL REPORT FOR THE YEAR ENDING SEPTEMBER 1, 1902. READ THIS .- If the following report is correct, the total of receipts and expenditures will balance. Care & to enter each amount under its proper heading, and to enter no amount voice. If me a more funds of server is advanced by any one in paying teacher or for other expenses, it should be included in the item "Received from loans." It is really money borrowed, and should also be included in the "Indebtedness" (item 16 above). Do not foot up the columns alike unless they actually add up alike.

RECEIPTS.			EXPENDITURES.		
READ THIS.— Insert nothing here that has not come into the assessor's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "From Loans." Money remaining in the hands of the township treasurer has not been "received" by the district and no account should be here taken of it; include that in "Amount Due the District" (item 17 above). Item I must agree with item 8 in "expenditures" of last year's report. Items 2, 3, 4, and 6 should be stated specifically.	DOLLARS.	CENTS.	on balance due for prévious year, and not what may still be due. The latter will appear in the "Indebtedness" (item 16 above) and the total wages of the year is shown in item 20 above. Include nothing in any item save what has actually been paid out, except in item 8. 1. Paid men teachers.	DOLLARS.	
1. Money on hand September 2, 1901	186	16	2. Paid women teachers	.1.98.	
2. Received from one-mill tax	79.	1.6	3. Paid for site.		
3. Received from primary school interest fund	34	84.	repairs		
4. Received from library fund (fines, penalties, dog tax, etc.)	2	10.	5. Paid on indebtedness (principal)		
 5. Received from tuition of non-resident pupils. 6. Received from district taxes for all purposes except one-mill tax. 			apparatus free text-books fuel		
7. Received from loans			insurance		68
Received from all other sources			janitor's salarydirector's salary	15	00
9. Total receipts, including moneys on hand September 2, 1901	347	26	8. Amount on hand September 1, 1902 9. Total expenditures, including amount on hand	3.47	26.
Name of the Director for the ENSUING year 2003. 31. Is physiology and hygiene taught in your school	7.1	Tous	Mon Postoffice Address Malumagoe	V. 17	, 3/
31. Is physiology and hygiene taught in your school	ol as pro	ovided	l in Section 4680 of Compiled Laws? Les	,	
32. Does the district furnish free text-books, according	g to sect	ion 4	75 of Compiled Laws?	t year i	t was
voted to furnish them? // (Do not confuse	this lai	v with	the one authorizing school officers to furnish books	free to	poor

children.

Approved Dollaran Treas

Trustee.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., July 1, 1902.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

- Item 1.—The number of children in the district between the ages of 5 and 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws, before taking the census.
- Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no pupil twice and do not include non-residents. If by any error the exact number cannot be told, give an estimate.
- Item 6.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, give date of organization and also the number of the district, or districts, of which it was a part.
 - Item 7.—a. Find total number days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."
 - Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school).
 - Item 9.—Divide item 8 (average daily attendance) by item 2 (number pupils enrolled).
- Items 10 and 11.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of the law relative to libraries, are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

Great care has been taken to make the blanks for the financial reports plain and easily understood; and yet some directors fail, time and again, to make a correct report, putting not only themselves but others to considerable trouble in correcting their errors. By reading the notes under each heading, all these errors may be avoided. Full and correct account should be kept by the district board in a book provided for that purpose, of all moneys received or paid out by them. Report the "bonded indebtedness" where bonds have been issued. The "total indebtedness" includes bonds and all other debts. Do not fail to give "amount due the district," if anything is due from the township treasurer or other sources.

PANKS AND REPORTS.

Four blanks are forwarded to each director of a school district. These suggestions, as may be seen, are on the back of No. 1. On the other side the director will, immediately at the close of the school year, make out his annual report to the inspectors, and keep the same on file with the papers of his office. It should be made out so as to be presented at the annual meeting of the district. On the back of each of the other blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank, (filling out the back with the census list) swear to the affidavit before the township clerk or some other proper officer, and deliver the three copies to the township clerk before the second Monday in September. If the director's report is not made before the annual meeting (as it should be), it must be made directly afterward and before the second Monday in September, to entitle the district to its share of public money. [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

Respectfully,

Superintendent of Public Instruction.

Delos Fall

Trustee. Trustee.

NOTE.—The moderator and treasurer constitute an auditing committee on the director's report and must sign all reports personally.

Director.

Moderator.

Treasurer.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 15, 1906.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

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 - Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school.)
- Item 9.—Divide item 8 (average daily attendance) by average number pupils enrolled during year. (To find average number enrolled: a, add the enrollments for each term; b, divide this sum by the number of terms.)
- Items 10 and 11.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

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- 1. See that your finances are absolutely correct and avoid delay.
- 2. Study each item and include only what belongs to it.
- 3. Report "bonded indebtedness" where bonds have been issued. No debt not covered by bonds should be included in this item.
- 4. "Total indebtedness" includes bonds, warrants, and all outstanding obligations.
- 5. Do not fail to give carefully "amount due the district," that is, from township treasurer and all other sources.
- 6. Both director and treasurer should keep a set of books and carefully record every item of money expended or received.
- 7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts. Then prepare the annual financial report to the district and to the school inspectors.

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POINTERS.

- 1. There are five classes of school districts: (a) Primary, three officers; (b) Graded, five or more officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special legislative, three or more officers.
 - 2. Each officer is entitled to a copy of latest school law. Write commissioner of schools.
 - 3. All business that may be done by a school board must be done at a regular meeting thereof. Sec. 4671.
 - 4. Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678.
 - 5. Director must collect institute fee from teachers at time of hiring if not already paid. Sec. 4839.
 - 6. Board should hold last month's salary of teacher until all reports are filed. Secs. 4678, 4680.
 - 7. Director should require township clerk to specify each fund as money is apportioned. Sec. 4703.
 - 8. School board must use library or fine moneys for library purposes. Sec. 4762.
 - 9. Board of supervisors has no control over library or fine moneys.
 - 10. School board, only, votes money for teachers' wages, fuel, incidentals, and deficiencies. Sec. 4674.
 - 11. The people vote money for building, sites, repairs, furniture, library, transportation. Sec. 4665.
 - 12. School board adopts text-books and course of study. Sec. 4680.
 - 13. School board cannot open schoolhouse except for public meetings; i. e., open to everybody. Sec. 4679.
 - 14. Every child between 8 and 16 must attend school. Act 200, 1905.
 - 15. The surplus of dog tax is distributed to school districts and belongs in general fund.
 - 16. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Secs. 1197 and 1203.
- 17. School officers cannot receive salary or pay for services unless same is voted by the people, in advance, at annual meeting. Sec. Respectfully,

Patrick st Receip.

1906

NOTE.—The moderator and treasurer constitute an auditing committee on the director's report and n ust sign all reports personally.

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Treasurer.

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 - 8. Report carefully all interest received or accrued on school funds.

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 - 16. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Secs. 1197 and 1203.
 - 17. School officers cannot receive salary or pay for services unless same is voted by the people, in advance, at annual meeting. Sec. 4665.
 - 18. School funds cannot be loaned.
 - 19. If school funds are deposited in bank and draw interest, the interest belongs to district. Sec. 1200.
 - 20. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.

Respectfully,

L. L. Might-

Superintendent of Public Instruction.

9. Total expenditures, including amount on hand Name of the Director for the ENSUING year. Postoffice Address. 29. Is physiology and hygiene taught in your school as provided in Section 4680 of Compiled Laws? 30. Does the district furnish free text-books, according to Section 4775 of Compiled Laws? ...If so, please state what year it was voted to furnish them?-----(Do not confuse this law with the one authorizing school officers to furnish books free to poor children.) I HEREBY CERTIFY, That the above is a correct report, from the aforesaid District No. , for the School Year next preceding the second Monday of July, 1908 Dated, July ... 1.5 (Signed) NOTE,—The moderator and treasurer constitute an auditing committee on the director's report and must sign all reports personally. (Approved) R. F. D. No. (Trustee.) R. F. D. No (Trustee.)

SCHOOL CEN	vsu								Solterio + al	
County of	syo	Lama	300	, ,St	ate of Michigan, f	or the school year ending July				1
STATE OF	MI	CHIGAN,)		1	auring the last fiftee	en a	ays next pr	eceding the first Mondo	ly in June.
County of	21	u any	ss.	1	muon	Mozney/	1		above named, being	duly sworn,
says that the Jollowi together with name a	ng is a	a correct lis. Idress of par	t, as taken by bir ent or guardian,	n of the nan	nes and ages of all chi d census was taken dur	Ildren belonging to District No.	1, 19	aforesaid, fi	ive years of age and under t	twenty years,
Subscribed an	id sw	orn to this	10/20 1	1/18	day of June, 1900	8. (Signed)		for the first to the second		Tre
Before me	· · · · · · · · · · · · · · · · · · ·	1, 6		a	no con	Tubac				
					My commission	expires april	7	0-	1909	
				(The cens	us list must be sworn to, t	to entitle the district to public money.)				
1 If the district	is frac	etional write	the names of the	children in eac		ESE NOTES.	nning	with that to-		
vears residing in that	Dari	or the district	iving within their	respective to	whships	nder the name of the township, begin the district is in part situated, give e district, write the remainder upon				
to this sneet. Do not	use ac	aditional blan	ers.		n June 1, 1908.	e district, write the remainder upon	Ordin	ary rootseap p	aper, property ruled, and atta	ich the same
NAME OF CHILD.	Age.	Date of birth of those 5 and 19. Mo. Day Yr.	NAME OF P LEGAL GU		ADDRESS.	NAME OF CHILD.	Age.	Date of birth of those 5 and 19. Mo. Day Yr.	NAME OF PARENT OR LEGAL GUARDIAN.	ADDRESS.
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BEFORE FILLING THIS BLANK	READ THE NO	res and instr	4600 O	NS ON THE RE	VERSE SIDE,	AND SECTI	ONS 4675, 4677	, 4686, 4687,	-1
ANNUAL STATISTICAL REPORT of	the School D					192 O.	shlem	e V.a	lemena
County of C							9		
[If the district is a fractional one, IS THE DISTRICT HAS THE DISTRICT EST	T LEGALLY GR	ADED ACCORDI	NG TO .	SECTION 4746 C	OF THE COMPIL	LED LAWS?		is situated.]	
1 2 3	4 5	6 7	8 5	9 10 1	0	i4		6 17	
district 5 years of age during the year.	No. children between 14 and 18 No.	No. of days' School Total A	verage Pe		No. No.	Value of school	Indebtedness Tot		om all cluding
and under 20. (Omit non-residents and district between twice.)	yrs. of age of non- that resident attended pupils.	during the days' or year by attend- at qualified ance.	tend- ince.	f district in the	he flags with houses.	If no property, fill	of district for which bonds have been issued. July 13	all treasurer's Primary \$	s hands:
Male. Fem. Total. Male. Fem. Total. 18 year of age.		teachers.		the year.	staff.	the blank with "none."	been issued. July 15	Voted "\$	0
24 15-39 14 6 20 8	20	180 26861	6 82	子 0 80	5-11	\$1500	\$ 0 \$ 0	funds \$ Total \$	0
18		9 20	wage		-	21			
Name of Each Qualified Teacher Employ	ED. ta	right by of e qualified acher. yea	ach for the	(Indicate the stud	lies by placing a*		TEXT-BOOKS U		
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				Arithmetic, - Botany, -		770	ilne Kone		
				Civil Governme General History		mi	Kone		
				Geography, -		hat	adve	mel	
				Geometry, - Grammar, -		Ree	d & Ke	llog	<u></u>
				Orthography, Penmanship, -		She	en cons	201	
		9 3/0	-00	Physics,		<i>m</i> -			
TOTAL,				Physiology, - Reading, -		Ba	ldwi	w.	
22. Has the district a dictionary? I Has it other supplies required by law	0	Has it maps	?"igirim.	U. S. History,		m	ontge	hrim	
23. Is a schoolhouse to be built during e		سوی یا		26. Studies a	bove eighth gra	de pursued in			
24. Cost of same.					11141				
25. No. graduated from eighth grade du	ing year.			28. Amount	of treasurer's bo	ond, -	· \$-{-	000.0	e e
		PORT FOR	PER CONTRACTOR OF THE						
READ THIS.—If the following under its proper heading, and to enter no penses, it should be included in the item '	report is correct	t, the totals of re	ceibts an	nd expenditures	will balar	ice. Care	should be taken	to enter each a	imount ber ex-
penses, it should be included in the item 'Do not foot up the columns alike unless	Received from I hey actually ad	loans." It is red d up alike.	ılly mon	ney borrowed, an	nd should also	be included i	in the "Indebtedn	ness" (item 16	above).
RECEI	PTS.					EXP NDIT	URES.		
READ THIS.— * Insert nothing here that has not give exact amount of each fund separately and put nothing	ome into the treasurer under any head save	's hands; Dollars.	Cents.	READ THIS.—	The amount "paid e year, including all t	teacher should	here show what has	been Dollars.	Cents.
give exact amount of each fund separately and put nothing head indicates. Moneys from funds overdrawn or advashould be under the head "from loans." Money remaining treasurer has not been "received" by the district and no it; include that in "Amount due the district? (item 17 abo	g in the hands of the account should be here	township taken of	PORCE CONTRACTOR OF THE PARTY O			ALCOHOLD BY THE PARTY OF THE PA	here show what has ulance due for previous ne "Indebtedness" (ite ve. Include nothing in		
				 Paid men te Paid women 	eachersteachers		,	315	06
(prir	nary money	108			sites				
1. Money on hand July 8, 1907 one	mill tax		200		repairs on build	dings			
Item 1 must agree with item 8 in "expenditure". Items 2, 3, 4, and 6 should be stated specifical	eral funds" of last year's repor		10						
Received from one mill tax		85	88	(From gen					
3. Received from primary school interest	fund	000			transportation	of pupils			00
fine		266		6. Paid for	insurance				00
	s from county tr			6. Paid for general purposes.	insuranceindemnity bone furniture and a	dsapparatus		98	00
	s from county tr	easurer 2	88	general	insuranceindemnity bond furniture and a (Desks, stove officers' salarie	dsapparatus, book-case, organ		98 25	00
soci	s from county tr d tax for library als, gifts, etc.,	easurer Z	88	general purposes. (From general	insurance	dsapparatus, book-case, organ	o, etc.)	98 25	00
5. Received from tuition of non-resident	d tax for library als, gifts, etc.,	easurer Z	88	general purposes. (From general fund.)	insurance indemnity bond furniture and a (Desks, stove officers' salarie interest on load unusual expend fuel	dsapparatus, book-case, organsnsses (law suits	s, etc.)	98 25 67	00 00 00 50 85
5. Received from tuition of non-resident	s from county tr d tax for library als, gifts, etc.,	easurer Z	88	general purposes. (From general fund.) 7. Paid for incidentals.	insurance indemnity bond furniture and a (Desks, stove officers' salarie interest on load unusual expend fuel janitor brooms, chalk,	dsapparatus, book-case, organsses (law suits	o, etc.)	98 25 67 4	00 00 00 50 85
5. Received from tuition of non-resident 6. Received from district taxes	d tax for library als, gifts, etc., oupils	easurer 2	88	general purposes. (From general fund.) 7. Paid for incident-	insurance indemnity bond furniture and a (Desks, stove officers' salaries interest on load unusual expend fuel brooms, chalk, appendages(gle free text-books	ds	shovel, soap, etc arts, dictionary, e	98 25 67 4	00 00 00 00 85 15
5. Received from tuition of non-resident 6. Received from district taxes	d tax for library als, gifts, etc., cupils	fund	88	general purposes. (From general fund.) 7. Paid for incidentals.	insurance	dsapparatus, book-case, organsses (law suits pails, towels, obe, maps, ch	s, tuition, etc.)	98 25 57 4	00 00 00 00 85
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5. Received from tuition of non-resident 6. Received from district taxes 7. Received from loans	d tax for library d tax for library als, gifts, etc., cupils eral fund dling and repairs tax cupils aquent tax cupilaneous cupilaneo	fund	2.0 1.6 1.75 0)	general purposes. (From general fund.) 7. Paid for incidentals. (From incidentals.) 8. Amount on hand July 13, 1908. 9. Total expension 4680 of Completed Law.	insurance indemnity bond furniture and a (Desks, stove officers' salaries interest on loan unusual expension fuel fuel interest on loan unusual expension fuel fuel free text-books water supply or record and according fuel fuel fuel fuel fuel fuel fuel fuel	ds	shovel, soap, etc.) shovel, soap, etc. arts, dictionary, compared to the soap and	98 25 57 4 stc.) 19	66 15
5. Received from tuition of non-resident 6. Received from district taxes 7. Received from loans	d tax for library d tax for library als, gifts, etc., cupils	fund	2.0 in Section 4775 0) a authori from the	general purposes. (From general fund.) 7. Paid for incidentals. (From incidentals.) 8. Amount on hand July 13, 1908. 9. Total expension 4680 of Completed Law izing school office aforesaid Districts	insurance indemnity bond furniture and a (Desks, stove officers' salaries interest on loan unusual expension fuel kappendages (glo free text-books water supply or record and according one mill tax general fund incidental fund other funds ditures, includin incidental fund other funds fuel ditures, includin fuel fuel fuel fuel fuel fuel fuel fuel	pails, towels, obe, maps, chess	shovel, soap, etc.) shovel, soap, etc. arts, dictionary, e hand hand blease state wha poor children.)	98 25 57 4 stc.) 12 264 387	66 85 15
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DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 15, 1908.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item 1.—The number of children in the district 5 years of age and under 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws as amended in 1905, before taking the census. No children can be included in the census whose parents or guardians are not actual residents of the district.

Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school, and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no pupil twice and do not include non-residents. If by any error the exact number cannot be told, give an estimate.

Item 6.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, give date of organization and also the number of the district, or districts, of which it was a part.

Item 7.—a. Find total number days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."

Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school.)

Item 9.—Divide item 8 (average daily attendance) by average number pupils enrolled during year. (To find average number enrolled: a, add the enrollments for each term; b, divide this sum by the number of terms.)

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

- 1. See that your finances are absolutely correct and avoid delay.
- 2. Study each item and include only what belongs to it
- 3. Report "bonded indebtedness" where bonds have been issued. No debt not covered by bonds should be included in this item.
- 4. "Total indebtedness" includes bonds, warrants, and all outstanding obligations.
- 5. Do not fail to give carefully "amount due the district," that is, from township treasurer and all other sources.
- 6. Both director and treasurer should keep a set of books and carefully record every item of money expended or received.
- 7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts, and at the same meeting prepare the annual financial report to the district and to the school inspectors.
 - 8. Report carefully all interest a fired or accrued on school funds.

BLANKS AND REPORTS.

Five blanks are forwarded to each director of a school district. On the other side of this blank the director will, before the annual meeting, make out his annual report to the district, and keep the same, together with one copy of report on Form 2, on file with the papers of his office, after it has been read at annual school meeting. On the back of each of the other four blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank (filling out the back with the census list), make affidavit to the correctness of the same before the township clerk or some other proper officer, and deliver three copies to the township clerk before the first Monday in August. The director's report to school inspectors on blanks No. 2 must be made before the first Monday in August, to entitle the district to its share of public money. [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

POINTERS.

- 1. There are five classes of school districts: (a) Primary, three officers; (b) Graded, five or more officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special legislative, three or more officers.
 - 2. Each officer is entitled to a copy of latest school law. Write commissioner of schools.
 - 3.—All business that may be done by a school board must be done at a regular meeting thereof. Sec. 4671.
 - 4. Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678.
 - 5. Director must collect institute fee from teachers at time of hiring if not already paid. Sec. 4839.
 - 6. Board should hold last month's salary of teacher until all reports are filed. Secs. 4678, 4680.
 - 7. Director should require township clerk to specify each fund as money is reported. Sec. 4703.
 - 8. School board must use library or fine moneys for library purposes. Sec. 4762.
 - 9. Board of supervisors has no control over library or fine moneys, nor has township board.
- 10. School board, only, votes money for teachers' wages, fuel, incidentals, deficiencies, and officers' salaries if there are less than 50 children in census. Sec. 4674.
- 11. The people vote money for building, sites, repairs, furniture, library, transportation, and salaries where over 50 children in census. Sec. 4665.
 - 12. School board adopts text-books and course of study. Sec. 4680.
 - 13. School board cannot open schoolhouse except for public meetings, i. e., open to everybody. Sec. 4679.
 - 14. Every child between 7 and 16 must attend school. Act 200, 1905, amended in 1907.
 - 15. The surplus of dog tax is distributed to school districts and belongs in general fund.
 - 16. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Secs. 1197 and 1203.
 - 17. School funds cannot be loaned.
 - 18. If school funds are deposited in bank and draw interest, the interest belongs to general fund of the district. Sec. 1200.
 - 19. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.

Respectfully,

L. L. Might-

Superintendent of Public Instruction.

constitute an auditing committee on the director's report and must sign all reports personally.

(Moderator.)

Address
(Treasurer.)

Address

(Trustee.)

Address

(Trustee.)

Report Form No. 2 —36,00		(D: / :	13. C.	-		AND MARKET		- /	20to x1	76
SCHOOL CENS	W					, of the Township of			-00	-lemenq
County of	N/A	A GOVI	age o	, Sta	ie of michigan, joi	the school year ending July during the last fifteen of				
STATE OF M	CHIC	GAN,	(12	11/				
County of Tala		//	ss.		1 Tour	Syp.			above named, being du	
						ren belonging to District No. during the fifteen days prior to Jun			years of age and under two	enty years,
Subscribed and sy	worm t	to this	Sever	Ula,	day of June, 1909.	(Signed)		4. h	rolrohyk-	
Before me	R	Cont	1 616	Mary	POR C	P. Allin				
In the Co	AP	May .		a con	My commission	frie Da 16 19	11			
WATER THE	V	D'VIII		(The censu	. /	entitle the district to public money.)	101			
1.1608.033	31	150			READ THE					
situated. A separate st years residing in that pa	art of	the district l	made to the clerks ying within their i	of the severa respective tow	l tewnships in which thenships.	under the name of the township, begin ne district is in part situated, giving	the s	number of chi	ldren five years of age and un	der twenty
to this sheet. Do not u 3. The ages of c	se add	itional blank	S.			district, write the remainder upon of	ordina	ry foolscap pa	per, properly ruled, and attac	h the same
	1111	Date of						Date of		
NAME OF CHILD.	Age.	birth of those 5 and 19. Mo. Day Yr.	NAME OF PALEGAL GUA		ADDRESS.	NAME OF CHILD.	Age,	birth of those 5 and 19. Mo. Day Yr.	NAME OF PARENT OR LEGAL GUARDIAN.	ADDRESS.
1 Veyas						49 Oshtemo				
2 Duy Hones	10	9-13-98	R. Mo	nes	ahtemo	50 Loyd Tefft	10	8-17-98	a. Jefft.	Oshtem
3 Lilian Hargrave	6	6-14-09	De Tha	rgeave	11	51 marie 11	6	3-8.03	11 00	1.7
4 marrian "	6	9-17-03	0 0 ."	0	, ,	52 Blanch Newkirk	14	11-20.94	Mrs W. Wewkirk	(,
6 Claronce Ranking	10	2-8-95	9 W	Cay bin		54 Ralph "	10	3-15=95	S. Moordys,	
Tharley 4	6	9-11.02	9	11	N IX YOU	55 Hellen "	1 1 1 1 1 1 1 1 1 1 1 1	11-1-02		
000 -40 1 -	1 000	0 - 0.		11	h	56 annabell Flowind	10	9-25:98	A. Frevil	1,
9 Pauline Harrick	8	8-2-01	S. 7.1	lovick	01	57 John 11	9	11-28-99	0 11	.,,
	7	9-4-02	- 011	,	"	58 Wen 1		3-15-00		1,
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15						63 Valot ting				()
16						64 Glenn ", 65 Fbrank Bjöldleon		1-27-04		. ,
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20						68 martha "		4-26.98		11
21						69 Glenn "		4.26.03	a. Dame	(,
22 23						71 Word "		12-9-98		(,
24						72 Wan Strum	19	7-31.89	B. P. Strum	, ,
25						73 Dock. 11	17	8-9-91		,,
26						74 Blanch "		9-24.92		
27						75 Jim "		4-6-95		11
28 29						76 Ruth "1 77 Hazle Blood	12	9-17-90	di Blood	1,
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43			3			91				
44						92				
45						93				
47					Commence	95				
19			Part of the second			96				

Report Form No. 1.—10,500. BEFORE FILLING THIS BLANK READ THE NOTES AND INSTRUCTIONS	S ON THE REVER	RSE SIDE, AND SECTIONS 4675, 4677	, 4686, 4687, 4688, 4689, 4690 OF SCHOOL LAWS.
ANNUAL STATISTICAL REPORT of the School District No. 6 1/2	of the To	wiship of Lexas O	Thema Gefficena
County of Halandha		, to the Township Clerk for the	
[If the district is a fractional one, write the word "fractional one, write the word "fraction	ACCORDING TO	O SECTION 4746 OF THE COMPILED	LAWS?
HAS THE DISTRICT ESTABLISHED A LIBRARY B 1 2 3 4 5 6	Y A VOTE AT A	9 10 11 12 13	14 15 16 17
No. of children in district 5 years of age and under 20 that attended school during the year (Omit non-residents and do not count any twice.) No. 5 years of age and under 20 No. children between 14 and 18 yrs, of age that 14 and 18 year by 14 and 18 year by 18 ye	Total days' daily attend- attend- at	Per- ntage of district in the flags with nuce. No. Total No. of U.S. of No. of U.S. school flags with houses.	Value of school property. If no property, fill the blank the blank to the lank the blank to the blank to the blank the blank to the bl
Male. Fem. Total. Male. Fem. Total. of age. during the year.		the year.	with "none." Voted " \$
21/3 36 18/2 30 9 4 0 168	2678 30 3	81 0 106 1 1	\$ 1300 \$ 7 S Total \$
NAME OF EACH QUALIFIED TEACHER EMPLOYED. (Do not include teachers of county normal training classes.) No. of month taught by each qualified teacher.	Total wages of each teacher for the year. DOLLARS. CENTS	STUDIES PURSUED. (Indicate the studies by placing a * against each that is taught.)	TEXT BOOKS USED. (Give names of authors.)
NELLE WEAVERING &	35957	Algebra,	Andres
		Civil Government, - X	Molional advance
•		Grammar,	Wheelers Pallogs
		Penmanship,	mentilla
		Reading, K	Baldwin
<u> </u>	7:15 42	U. S. History, Agriculture,	novagara
TOTAL,	100/00	Domestic Science,	
Has it other supplies required by law?	it maps?		
23. Is a schoolhouse to be built during ensuing year?		26. Studies above eighth grade pursue	d in school:
24. Cost of same		27. No. pupils pursuing the same	0 10.00
25. No. graduated from eighth grade during year	DODT FOR THE	YEAR ENDING JULY 10, 1911.	\$
READ THIS.—If the following report is correct, the totals of receipts and expen If money other than the funds of the district is advanced by any one in paying teacher	ditures will bala	ance. Care should be taken to enter each a	mount under its proper heading, and to enter no amount twice.
also be included in the "Indebtedness" (item 16 above). Do not foot up the columns of	alike unless they acti	ually add up alike.	teet from Boans. It is really money obvioused, and should
RECEIPTS.	L Rue Law	DRAD WYG WORK A SALASIA	EXPENDITURES.
READ THIS.— As Insert nothing here that has not come into the treasurer's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. Moneys from funds overdrawn or advanced by any person, or loaned, should be under the head "from loans." Money remaining in the hands of the township treasurer has not been "received" by the district and no account should be here taken of it; include that in "Amount due the district"	Dollars. Cents.	READ THIS.—**** The amount "paid teapaid during the year, including all that; was paid may still be due. The latter will appear in the wages of this year is shown in item 20 above. In been paid out, except in item 8.	chers" should here show what has been actually in balance due for previous year, and not what in "Indebtedness" (item 16 above) and the total actually in any item save what has actually
(Rem 17 above).			
teachers' primary money	5 37		357 50
1. Money on hand July 11, 1910	165 60		
building and repair		(From building and re-	rildings
Item 1 must agree with item 7 in "expenditures" of last year's report. Items 2, 3, 4, and 6 should be stated specifically. Was mill tax transferred by district board during the year? Amount of mill tax so transferred?		4. Paid for library books and care of sa (From library fund.)	me
2. Received from one mill tax	86 38		
Was this mill tax transferred by district board at close of this year? 3. Received from primary school interest fund		6. Paid for tuition	graduates
4. Received from library fund	3.70		14.611
socials, gifts, etc.,		and apparatus; officers' salaries; inte rent; fuel; janitor; cleaning of school soap; census; appendages, such as glol or well; record and account books; outhouses.	al fund.) of pupils; insurance; indemnity bonds; furniture rest on loans; unusual expenses, such as law suits, house; incidentals, such as brooms, chalk, towels, be, maps, dictionary, free text books; water supply care and grading of grounds; building of fences,
5. Received from tuition of non-resident pupils. (Belongs to general fund.) (general fund	200 00	teachers' { I wages	primary money \$
6. Received from district taxes		8. Amount on hand July 10, 1911. general fund	\$ 201,61
/. Received from loans	24.5	July 10, 1911.	\$ 1784
8. Received from all other sources) X.Q.	building and	5 mg
9. Total receipts, including moneys on hand July 11, 1910.	749 /2	Total expenditures, including amou	nt on hand 749 12
9. Total receipts, including moneys on hand July 11, 1910.			10.0,-
Name of the Director for the ENSUING year	Vin Section 1680	of Combiled Laws?	
29. Is physiology and hygiene taught in your school as provided 30. Does the district furnish free text-books, according to Section		15	If so, please state what year it was voted to
		school offices to furnish books free to	
HEREBY CERTIFY, That the above is a correct report			, Township of
15 1	Year next precedi	ing the second Monday of July, 1911.	perche Director.
Dated July 1911.		(Signed)	Director. Moderator.
NOTE.—The moderator and treasurer constitute an auditing committee on the director's	1	(Approved) 206	olernan Treasurer.
report and must sign all reports personally.			Trustee.
			Trustee.

July 10

[Report form No. I.]

BEFORE FILLING THIS BLANK STUDY THE FOLLOWING INSTRUCTIONS.

DEPARTMENT OF PUBLIC INSTRUCTION.

Lansing Mich., April 15, 1911.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

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If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item 1.—The number of children in the district 5 years of age and under 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws as amended in 1905, before taking the census. No children can be included in the census whose parents or guardians are not actual residents of the district.

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Item 7.—a. Find total number of days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."

Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school.)

Item 9.—Divide item 8 (average daily attendance) by average number pupils enrolled during year. (To find average number enrolled: a, add the enrollment for each term; b. divide this sum by the number of terms.)

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Be sure that the question, "Has the district established a library by vote at district meeting?" is answered. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

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- 2. Study each item and include only what belongs to it.
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- "Total indebtedness" is a written statement of debt and includes bonds, warrants, and all outstanding obligations incurred by borrowing money.
- 5. Do not fail to give carefully "amount due the district," that is, from township treasurer and all other sources.
- 6. Both director and treasurer should keep a set of books and carefully record every item of money expended or received.
- 7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts, and at the same meeting prepare the annual financial report to the district and to the township clerk. Actual cash on hand and amount reported in 8 expenditures should be the same.
 - 8. Report carefully all interest received or accrued on school funds.
 - Item 6 expenditures "paid for tuition general," refers to districts where school has not been maintained, and it has been voted to pay tuition for children in another district.

BLANKS AND REPORTS.

Five blanks are forwarded to each director of a school district. On the other side of this blank the director will, before the annual meeting, make out his annual report to the district, and keep the same, together with one copy of report on Form 2, on file with the papers of his office, after it has been read at the annual school meeting. On the back of each of the other four blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank (filling out the back with the census list), make affidavit to the correctness of the same before the township clerk or some other proper officer, and deliver three copies to the township clerk before the first Monday in August. The director's report to township clerk on blanks No. 2 must be made before the first Monday in August, to entitle the district to its share of public money [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the Country School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the director for the ensuing year. Write plainly.

POINTERS.

- 1. Three are five classes of school districts: (a) Primary, three officers; (b) Graded, five or more officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special legislative, three or more officers.
 - 2. Each officer is entitled to a copy of latest school law. Write commissioner of schools.
 - 3. All business that may be done by a school board must be done at a regular meeting thereof. Sec. 4671.
 - 4. Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678. 5. Director must collect institute fee from teacher at time of hiring if not already paid. Sec. 4839.
 - 6. Board should hold last month's salary of teacher until all reports are filed. Secs. 4678, 4680.
 - 7. Director should require township clerk to specify each fund as money is reported. Sec. 4703.
 - 8. Treasurer should not accept school money from township treasurer unless it is itemized so as to show to what fund it belongs.
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 - 10. Board of supervisors has no control over library or fine moneys, nor has township board.
 - 11. School board, only, votes money for teachers' wages, fuel, deficiencies, and officers' salaries. Sec. 4674.
 - 12. The people vote money for building, sites, repairs, furniture, library, transporation. Sec. 4665. 13. School board adopts text-books and course of study. Sec. 4680.
 - 14. School board cannot open schoolhouse except for public meetings, i. e., open to everybody. Sec. 4679.
 - 15. Every child between 7 and 16 must attend school. Act 200, 1905, amended in 1907.
 - 16. The surplus of dog tax is distributed to school districts and belongs in general fund.
 - 17. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Secs. 1197 and 1203. 18. School funds cannot be loaned.
 - 19. If school funds are deposited in bank and draw interest, the interest_belongs to the general fund of the district. Sec. 1200. 20. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.

Respectfully,

Superintendent of Public Instruction.

L. L. Might-

ANNUAL STATISTICAL REPUR	1,	0	12410-				Cosse			ulua					
	the district is a fractional one,		977	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		, to the Township and insert the name of									
HAS T	IS THE DISTRICT LE HE DISTRICT ESTABLISH							PILED LA	AWS? YER	870					
1 2 No. 5 years o	2a 2b 3	4	5	6	7	8 9 10	11		13 14	15	16	17			
No. of children in district 5 years of age and under 20. (Omit non-reside	school children children in children children	en between	No.	of days'	tal Av	Perage Per- volumes	Total No.	No.	Value of school	Indebtedness	Total	mount due the d in town treasur hands:	listrict er's		
do not count twice.)		en that attended	resident y que la pupils.	ring the day atte alified and achers.	ys' dati	laily centage added to district attendance. ance. district during	of volumes in the district library.	flags ho	o. of hool uses. If no property, fill the blank	of district of which bonds have been issued.	indebtedness for all	rimary \$			
Male. Fem. Total. Male. Fem.	Total. non-res-idents.) non-res-idents.)			acricis.		the year.		staff.	with "none."		v	oted " \$	1		
20 14 34 14 12 3	26 2 5- 9	9	0	160 38	85-1	18 8130	106	11	\$1500	\$ 1	de	otal \$			
NAME OF FACE OWNER	18 FIED TEACHER EMPLOYED.		No. of months	20 Total wa		STUDIES PURSU	JED.	1	21						
	county normal training classes.)		taught by each qualified teacher.	of each teacher fo year.	r the	(Indicate the studies by against each that is	placing a * taught.)		TEXT BOOKS USED. (Give names of authors.)						
mrs mary 7	till		8	DOLLARS.	CENTS.	Algebra, Arithmetic, -			Mila	· 1			······		
<u> </u>		•				Civil Government,	*		Rathing	Meg,			••••••••••••		
						Geography, - Grammar	X-	1	Ruel &	-Kell	ware	ruce	······································		
						Orthography, -	· · ×		Posting	eillo	1				
						Penmanship,	THE		Quen	arro					
						Reading, U. S. History, -	- ×-		Basta	win	engo				
	T		8	280	C	Agriculture,			1.00.00	J. J. Sarras	1				
	TOTAL, -	4		1	Ar.	Domestic Science, Domestic Art,									
22. Has the district a dictionary?	Has it a globe?	de	Has it	maps?	200	Music and Drawing,									
Has it other supplies required by		18				26. Studies above 6	eighth grade	pursued i	n school:						
23. Is a schoolhouse to be built dur		0							***************************************						
24. Cost of same	/					27. No. pupils purs			3 191	, ,	6/4	6-77	100		
	de during year					28. Amount of trea			ds from (Good fo	r one term of of	fice.)	5. J. C. C.			
READ THIS.—If the following	report is correct the totals of re					Care should be taken to			er its proper headin	or and to ente	er no amount to	vice. If mone	vother		
than the funds of the district is advant "Indebtedness" (item 16 above). Do n	need by any one in paying teach	ther or for	other expens	es, it should	be inc	luded in the item "Red	ceived from	Loans."	It is really money	borrowed, a	nd should also	be included	in the		
	RECEIPTS.								EXPENDITUR	ES.					
READ THIS — Insert nothing here the	nat has not come into the treasurer's	hands; give	exact amount	Dollars.	Cents.	READ THIS.—4	The amount	t "paid teac	hers" should here should here.	ow what has bear and not wha	een actually paid	Dollars.	Cents.		
READ THIS—War Insert nothing here the of each fund separately and put nothing under overdrawn or advanced by any person, or loain the hands of the township treasurer has here taken of it; include that in "Amount du	ned, should be under the head "from not been "received" by the district e the district" (item 17 above).	loans." Mo	oney remaining unt should be			during the year, including The latter will appear in item 20 above. Include									
	primary money			2 41	//	1. Paid men teache						280	601		
1. Money on hand July 10, 1911.	general fund			201	07	2. Paid women teac							00		
	library				0/	3. Paid for (From building and site fund.) See school laws 4665.	' }								
Item 1 must agree with item 8 in Items 2, 3, 4, and 6 should be stat	building and site			85	11	Sec. 20 (6). 4. Paid for library b (From library	buildi								
2. Received from one mill tax				10	16	(From library 5. Paid for indebted (Do not include)									
3. Received from primary school inte		\		17	00	6. Paid for tuition			nly when school is						
4. Received from library fund(Fines from county treasurer.)		7				(See item 9, reverse side of Form 1.)	eightl	h grade gr	raduates						
5. Received from tuition of non-resid	dent pupils					7. Paid for general This item inch	purposes (Fr	rom general f	fund.)ils; insurance; indemn	ty bonds; furn	iture and appara	103	00		
6. Received from district taxes.	general fund			150	00	7. Paid for general This item incli tus; officers' si cleaning of scl such as globe books; care at tuition, and te	hool house; included, maps, dictioned grading of g	cidentals, such ary, free to grounds; buil	ch as brooms, chalk, text books; water sup lding of fences, outhout	owels, soap; ce ply or well; re ouses, repairs or	ent; ruer; jamtor ensus; appendages cord and accoun a school buildings	t ;			
	building and site fund					tuition, and te	1	ary money		hausted.		_			
7. Received from loans	Cintor-t					8 A	gener	cal fund		\$	7077		•••••		
	dog tax					8. Amount on hand July 8, 1912.	librar	У		\$	17.07	-			
8. Received from all other sources. (Belongs to general fund.)	delinquent tax						buildi	ing and site	e	\$		_			
	miscellaneous								Total on hand			87	84		
9. Total receipts, including moneys	on hand July 10, 1911			470	84	9. Total expenditure	es, including	g amount	on hand		·	470	84		
	C Director	8.	Moes	rdi,	A			Postoffic	Address	achi.	1115	12- 3	1.9		
Names of the Officers for the ENSL		d	Ad	200	ed			ostojjice	"	11	W. W. Collection	11. 1	13		
	Treasurer	Q,	601	Eole	ul	an O	0			16		11 7	3		
29. Is physiology and hy	vgiene taught in your school	l as provi	ded in Section	on 4680 of	Comp	piled Laws?	'eo				•				
30. Does the district fur	nish free text-books, accord	ing to Sec	ction 4775 o	f Compiled	Laws	3	20			If so, pleas	se state what	vear it was ve	oted to		
furnish them? [Officers:—Do not a	(Do not confuse this sign this report unless the amount	law with	the one aut	thorizing schands coincide	s with t	fficers to furnish boothe amounts in 8 Expendi	oks free to	poor child	dren.)						
	Y, That the above is a co					1/2	rac)				, Towns	thin of		
2if as						econd Monday of Ju	ly, 1912.	0			4	, Towns	wep of		
Dated July Lands 114	1912.					(Signed)	(X.	mol	dyl	2	Di	rector.		
						(44)	()	L	Affor	res			erator.		
NOTE.—The moderator and treasurer	constitute an auditing committee	on the direc	tor's			(Approx	(DQ	Colm	nen		Trec	asurer.		
report and must sign all reports personally												T	rustee.		

Trustee.

Report Form No. 1,-10,500.
BEFORE FILLING OUT THIS BLANK READ THE NOTES AND INSTRUCTIONS ON THE REVERSE SIDE, AND SECTIONS 4675, 4686, 4687, 4688, 4689, 4690 OF SCHOOL LAWS.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 15, 1912.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

* "IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item 1.—The number of children in the district 5 years of age and under 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws as amended in 1905, before taking the census. No children can be included in the census whose parents or guardians are not actual residents of the district. Those under 20, who are married, are to be reported wherever the husband makes his home.

Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no pupil twice and do not include non-residents. If by any error the exact number cannot be told give an estimate.

Item 6.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, give date of organization and also the number of the district, or districts, of which it was a part.

Item 7.—a. Find total number of days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."

Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school.)

Item 9.—Divide item 8 (average daily attendance) by average number pupils enrolled during year. (To find average number enrolled: a, add the enrollment for each term; b, divide this sum by the number of terms.)

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- 21. When a report is returned to you for correction, do not correct it in accordance with suggestions from the Department, unless the corrections indicated are true to fact.

Respectfully,

Superintendent of Public Instruction.

L. L. Might-

1913. Dated July R. F. D. No. Address(Signed) R. F. D. No Address. (Moderator.) (Approved) NOTE.—The moderator and treasurer R. F. D. No. Address. constitute an auditing committee on the (Treasurer.) director's report and must sign all reports personally. Address(Trustee.) R. F. D. No. Address.

(Trustee.)

SCHOOL CENSUS	s of I	District No	601m	1		1.9 (1)		, of the Township of C	expas	a de la companya de l		,
County of	re	amas	you,	State of M	lichigan, for the s	chool ye	ear en	nding July 14, 1913, as taken by	X. B	robotyk		
		0						in a bouse to bouse car	wass, during t	be last fifteen days next f	breceding June 1	
STATE OF MICH	IIGAN	1, } ,		1-1	7	,	1					
County of Skala	ma	zer!			moer	1		above n	amed, being duly	sworn, says that the following	is a correct list, as	S
						id, five s	vears o	of age and under twenty years, togeth				d
census was taken in a house				-					0	moordyk	1	
Subscribed and sworn	to this.	n		day of 1	une, 1913.			(Sign	ed)	Mooraly	2.	
Before me. DR	Ksy	1 Jus	hie of The	1000	ice							
						1						
								My commission expires				
					(The census list must be	e sworn to, t	to entitle	the district to public money.)				
					REA	D THE	ESE 1	NOTES.				
1. If the district is fract, be made to the clerks of the	ional, w	vrite the names o	of the children in e	each township	separately under the n	ame of the	he town.	ship, beginning with that township in	which the schoolho	use or site is situated. A sepa	rate statement must	:
2. If there is not space3. The ages of the	on this childr	page sufficient to en must be g	contain the names	s of all the chare on Jur	ildren in the district, w	rite the reild remov	emaind es fron	ship, beginning with that township in years of age and under twenty years reder upon ordinary foolscap paper, proper in the district during the fifteen days proper than the district during the	y ruled, and attach ecceding June 1, he	the same to this sheet. Do not as should be enrolled in the dis	use additional blanks. Atrict in which he is	
								which they are enrolled. The total mus				
		Date of birth	NAME OF PAR	PENT OF		7th or 8th grade?			Date of birth			7th or 8th
NAME OF CHILD.	Age.	of those 5 and 19. Mo. Day. Yr.	LEGAL GUA		ADDRESS.	grade? (Indicate by number.)		NAME OF CHILD. Age	of those 5 and 19. Mo. Day. Yr.	NAME OF PARENT OR LEGAL GUARDIAN.	ADDRESS.	7th or 8th grade? (Indicate by number.)
					Diesis Contract							number.)
1 Jexas				1	1	Gotory'i	51					
2 Duy Jones	14	9-13-98	P. Joru	A LIE	Oshtemo	8	52					
3 Morle Jones	8	7-4-04	201		The seal of the se	IX M.U.	53					
4 (arl Peterson	15	7-7-97	C. Peters	m	33114	8	54					
5 Edward	13	12-12-99	."			7	55					
6 Gladys	8	10-14-04	00 11.		44		56		1 2 2 1 2 2 1			
7 Clerence Coles	18	11-21-94	a.g. cole	4			57					
8Claude	18	11-21-94	0		**		58				2/11/2011	
9 Jas. Lovett	17	12-20-95	7. warr	m			59					
10 Roy Jones	5	4-7-08	Masky. 9	mes			60					
11 0 0	1	1					61					
12							62					
13							63					
14				Shad			64					
15 Oshtemo	10	3 90.00	2 0	10			65					
16 Ralph Branch		3-29-95	T' 15 ha	d viet,			66			A		
17 Elsie Dil	13	10-28-99	4 D.	1	11		68				-	
18 Bulah Pike	11	12-8-01	a.Pi	1 A	11		69					
19 Ralph Moerdyk	16	3-/5.75	le le	yayr	11		70					
20 Kelen	10	11-1-02	11	1	1		71					
21 Garriel 22 Annabelle Farrell	14	2-21-03	J. Farr	100	-		72					
23 John	17	11-28-99	J' Jan	qu	11	7	73		N.A.			
23 John 24 was		3-15-00	Li	1			74					
25 Norma	9	9-4-04		1000	1		75					
26 Cornge "		4-7-08			11		76				N. S.	
27 Cos. Sterran		4.6.95		100	11		77				A Logicalia de la compansión de la compa	
27 Jas. Sturm 28 Ruth	16	3.13.97	(, 20,000		11	8	78				at Best at	
29 Borris Wright	Canada A	2-24.05	7. wig	References	Mattawan		79					
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31 Florence Harrison	6	9-4-06	L. Harri	4001	Oshtemo		81			300 140	11/1/11/2	
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32 Lawerence Clemans 33 Helen Rix	7	7-7-05	Inclen	ix	adu. A salar sal		83	18/		100		4
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35 Wilet King		7-26-01	C. King	9		7	85					
36 Sleven 37 Chas. Garlot	9	1-27-04					86					
37 Chas. Garlot	18	6-25-94	C. Sarlo	1	allegan		87					
38			All favors in a		0		88					
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			•	1000								
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Report Form No. 2-36,000

		AND MAIROC			Kee Side	E, AND SE	CTIONS 40	675, 46	77, 468	6, 4687, 468	88, 4689, 40	go OF SCHO	OL LAWS.	
ANNUAL STATISTICAL REPORT		The state of the s							100 miles	THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAM				>
	ounty of Kal	mon												
	f the district is a fractional one,	1								nding July				
	IS THE DISTRICT LEG	ALLY GRADED	ACCORDING	TO SE	CTION 47	746 OF TH	E COMPI	LED L						
HAS	THE DISTRICT ESTABLISH 2a 2b 3	ED A LIBRARY 4 5	BY A VOTE .	AT A I	DISTRICT 8 9	MEETING	11	12	WHEN?	14	15	16	17	
No. 5 years of and under that attended	school No of No of	No.											Amount due the d	listrict
No. of children in district 5 years of age during the count and do not count and	year. children children ents and in in children children in children in in children in	children between 14 and 18 No.	No. of days' school Tot	al Ave	rage Per-		Total No.	No.		Value of school property.	Indebtedness	Total	in town treasur hands:	
and under 20. If school wa maintained, give to ment of pupils futition was presented to the school was presented	the enrolling 7th in 8th between grade, grade, 14 and	attended pupils.	qualified and	s' da:	nd- of	district library	of volumes in the district library.	U.S. flags with	No. of school houses.	If no property, fill the blank	of district for which bonds have been issued.	for all purposes July 14, 1913.	Primary \$	
Male, Fem. Total, Male, Fem.	rotal. (Olimical Control of age.)	during the year.	teachers.			the year.		staff.		the blank with "none."	been issued.	July 14, 1913.	Voted " \$ 2	
18 18 31 14 18	25 3 7 /	2 0	180 3.3	110 10	5 700					\$ 1500	\$	\$ -	Library \$ Total \$	
70170101 17812	18	1	19 20	11	31107		60	1901	-	21	14 0	140	10ta1 \$	
	FIED TEACHER EMPLOYED.	No. of maintained each qua	by of eac	ch		STUDIES PURSU					TEXT BOOKS		4	
(Do not include teachers of county normal give No. months school and No.	pupils for whom tuition was paid.)	teach	er. year DOLLARS.		agains	the studies by t each that is	taught.)		On.		(Give names o	f authors.)		
Mug Lucia M	WAN	7	315	05	Algebra, Arithmetic	c, X			Chi	Inout?				
					Civil Gove	ernment,	×		Rel	ernen	0 7/			
					Geography Grammar,	/	_		Ne	d of K	ellor	<i>AD</i>		
					Orthograp		F		a	Varinga	ilet			··
					Penmansh Physiology				Aa	so tels	ans			
					Reading,		X		Bar	wldin		sokp		
<u></u>		9	7 7/2	1001	U. S. Hist Agricultur		L		Hat	charge	agelow	ood		
	TOTAL,	-	3/5	00	Domestic					*******	8			
22. Has the district a dictionary?	Has it a globe?	Leo Has	it mans? Les		Domestic . Music and	Art, - Drawing,								
Has it other supplies required by	1	1145	it maps:					1	. ,					
23. Is a schoolhouse to be built during						dies above ei								
						pupils pursu			/				***************************************	
25. No. graduated from eighth grade	during year	***************************************			28. No.	8th grade grount of treas	surer's bond	d. Exter	nds from	as paid	to 19	14,	30000	
		FINANCIAL	REPORT FOR	THE					(0000	of one term of	omee.)			
READ THIS.—If the following		ceipts and expendite	res will bala	nce.	Care should	l be taken to	enter each a	mount un						
the funds of the district is advanced by o Do not foot up the columns alike unless	iny one in paying teacher or for oll they actually add up alike.	her expenses, it sho	uld be included in	the item	"Received	from Loans,"	It is reall	ly money	borrowed	, and should at	lso be included	in the "Indebt	edness" (item 16	above).
	RECEIPTS.									XPENDITUR				
READ THIS—43 Insert nothing here the of each fund separately and put nothing undoverdrawn or advanced by any person, or load in the hands of the township treasurer has here taken of it; include that in "Amount of	that has not come into the treasurer's heler any head save what the head indicated, should be under the head "from length head" "reasured" by the district and the head "reasured" by the head indicated and the head "reasured" by the head indicated and the head indicated a	ands; give exact ame cates. Money from fundans.' Money remai	ount Dollars.	Cents.	READ during the The total	THIS.— The year, including wages of this year.	ne amount and all that was ear is shown	paid tead paid on b in item 20	chers" sh alance du above.	ould <i>here</i> show the for previous y Include nothing	w what has be year, and not whin any item save	een actually part may still be die what has a ctua	old Dollars.	Cents.
here taken of it; include that in "Amount d			1 De											
	primary money	}	70	79									315	80
1. Money on hand July 8, 1912.	general fund.		15	05	3. Paid f	for building and	site							
	building and site			. Y	See scho Sec.	fund.) ool laws 4665, 20 (6).) bui	ldings						
Item 1 must agree with item 8 in 'Items 2, 3, 4, and 6 should be state	'expenditures' of last year's report.		50	4	(I	for library b From library f	(und.)					······································		-
2. Received from one mill tax		1	17	06	5. Paid	for indebted Do not include	ness (prince interest.)	eipal)						
(Mill tax belongs to general fund.) 3. Received from primary school interest.	erest fund		268	20	6. Paid	for tuition	2					d)		
4. Received from library fund			********			tem 9, reverse of Form 1.)	,							
(Fines from county treasurer.) 5. Received from tuition of non-resid	ent pupils		149	177	7. 3								01	01
(Belongs to general fund.)	(general fund					This item in terest on loan incidentals,	cludes insura ns; unusual ex such as broo	nce; inder xpenses, su ms, chalk	nnity book ich as law, towels,	nds; furniture a suits; rent; fue soap; census; a	and apparatus; l; janitor; clean appendages, su	officers' salaries; ing of school hou ch as globe, ma s; care and grad	in- ise; ps,	
6. Received from district taxes.	building and site fund	<u> </u>				of grounds;				pairs on school	buildings.	s, care and grad		
7. Received from loans								ry mone	У		\$	0 65-		
	finterest		10	0 /		unt on hand 14, 1913.	1	al fund			\$ 110	11/2		-
	dog tax		/3	20	July	11, 1010.	librar	ing and s	ita		a	See of Middle	100	16
8. Received from all other sources.							Codidi	ing and s		Total on hand	٧		192	16
8. Received from all other sources. (Belongs to general fund.)	delinquent tax									2 0 000			1,2	13
(Belongs to general fund.)	miscellaneous		663	17	9. Total	l expenditure	es, including	g amount	on han	nd			600	
Received from all other sources. (Belongs to general fund.) Total receipts, including moneys of the sources.	miscellaneous		1 6 63	17	9. Total	l expenditure	es, including	g amount	on har	nd	0 0		p (w)	
(Belongs to general fund.)	miscellaneous	X. In	1663	17	9. Total	l expenditure		g amount		. 0	Oah	tem	- bow	
(Belongs to general fund.)	miscellaneous on hand July 8, 1912	S. 20	1668	17	9. Total	l expenditure				. 0	Dah Shli	lem	pul	
9. Total receipts, including moneys of the Officers for the ENS	u miscellaneous u miscell		ous Col	hom	k on	2				. 0	Doch Oshli	lem	p.u.	
9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and	miscellaneous on hand July 8, 1912 UING year { Director		Section 4680 o	Comp	il de la	208?	42			. 0		Cerus	p.O.	noted to
9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district for	miscellaneous In hand July 8, 1912 UING year { Director	ng to Section 477	Section 4680 of Compiled	F Comp	piled Lau	ps? 2	1	Postoffic	ce Ado	. 0		devis ease state who	ut year it was	voted to
9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district furnish them	miscellaneous In hand July 8, 1912 UING year { Director Moderator Treasurer hygiene taught in your school urnish free textbooks, according (Do not confuse this	ng to Section 477	Section 4680 of Compiled ne authorizing s	Comp Laws	piled Law	vs? 2	1	Postoffic	ce Ado	. 0		ease state who	at year it was	voted to
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9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district furnish them	miscellaneous In hand July 8, 1912 UING year Director	law with the or	Section 4680 of the authorizing stands coincides with the aforesaid 1	f Comp Laws chool of	piled Law fficers to f	furnish book	is free to p	Postoffic " " poor chil	ce Ado	. 0		ease state who		
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9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district for furnish them. [Officers:—Do not I HEREBY CERTION.	miscellaneous In hand July 8, 1912 UING year Director	law with the or district treasurer's law rect report, from	Section 4680 of the authorizing stands coincides with the aforesaid 1	f Comp Laws chool of	piled Law fficers to f	furnish book penditures. 1	ics free to pure fully, 1913, d)	Postoffic " " poor chil	ce Ado	. 0		ease state who	, Town	ship of Director. derator.
9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district for furnish them [Officers:—Do not I HEREBY CERTICAL DATE OF THE MODE OF THE	miscellaneous In hand July 8, 1912 UING year Director	law with the or the district treasurer's better treport, from the School Year	Section 4680 of the authorizing stands coincides with the aforesaid 1	f Comp Laws chool of	piled Law fficers to f	furnish bool penditures. 1 onday of J (Signe	ics free to pure fully, 1913, d)	Postoffic " " poor chil	ce Ado	. 0		ease state who	, Town	ship of Director. derator. easurer.
9. Total receipts, including moneys of the Officers for the ENS 30. Is physiology and 31. Does the district for furnish them [Officers:—Do not I HEREBY CERTICAL PROPERTY CE	miscellaneous In hand July 8, 1912 UING year Director	law with the or the district treasurer's better treport, from the School Year	Section 4680 of the authorizing stands coincides with the aforesaid 1	f Comp Laws chool of	piled Law fficers to f	furnish bool penditures. 1 onday of J (Signe	ics free to pure fully, 1913, d)	Postoffic " " poor chil	ce Ado	. 0		denna	, Town	ship of Director. derator.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 15, 1913.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and report just what the heading requires.

"IS THE SCHOOL LEGALLY GRADED?"

If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.

Item 1.—The number of children in the district 5 years of age and under 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws as amended in 1905, before taking the census. No children can be included in the census whose parents or guardians are not actual residents of the district. Those under 20, who are married, are to be reported wherever the husband makes his home.

Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no pupil twice and do not include non-residents. If by any error the exact number cannot be told give an estimate. If school was not maintained, include those for whom tuition was paid

Item 6.—Give exact number of days the school has been taught during the year by qualified teachers. If school is dismissed on a legal holiday, count it as a day taught. If your district is a new one set off during the year from an old district, give date of organization and also the number of the district, or districts, of which it was a part.

Item 7.—a. Find total number of days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."

Item 8—Divide item 7 (total days' attendance) by item 6 (number of days' school.)

Item 9.—Divide item 8 (average daily attendance) by average number pupils enrolled during year. (To find average number enrolled: a, add the enrollment for each term; b, divide this sum by the number of terms.)

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Be sure that the question, "Has the district established a library by vote at district meeting," is answered. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

1. See that your finances are absolutely correct and avoid delay.

2. Study each item and include only what belongs to it.

3. Report "bonded indebtedness" where bonds have been issued. No debt not covered by bonds should be included in this item.

4. "Total indebtedness" is a written statement of debt and includes bonds, warrants, and all outstanding obligations incurred by borrowing money.

5. Do not fail to give carefully "amount due the district," that is, from township treasurer.

6. Both director and treasurer must keep a set of books and carefully record every item of money expended or received.

7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts, and at the same meeting prepare the annual financial report to the district and to the township clerk. Actual cash on hand and amount reported in 8 expenditures should be the same.

8. Report carefully all interest received or accrued on school funds.

9. Item 6 expenditures "paid for tuition general," refers to districts where school has not been maintained, and it has been voted to pay tuition for children in another district.

BLANKS AND REPORTS.

Five blanks are forwarded to each director of a school district. On the other side of this blank the director will, before the annual meeting, make out his annual report to the district, and keep the same, together with one copy of report on Form 2, on file with the papers of his office, after it has been read at the annual school meeting. On the back of each of the other four banks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank (filling out the back with the census list), make affidavit to the correctness of the same before the township clerk or some other proper officer, and deliver three copies to the township clerk before the first Monday in August. The director's report to township clerk on blanks No. 2 must be made before the first Monday in August, to entitle the district to its share of public money [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the officers for the ensuing year. Write plainly.

POINTERS.

1. There are five classes of school districts: (a) Primary, three officers; (b) Graded, five or more officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special legislative, three or more officers.

2. Each officer is entitled to a copy of latest school law. Write commissioner of schools.

- All business that may be done by a school board must be done at a regular meeting thereof. Sec. 4671.
- Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678. Director must collect institute fee from teacher at time of hiring if not already paid. Sec. 4839.

Board should hold last month's salary of teacher until all reports are filed. Sec. 4678, 4680.

- Director should require township clerk to specify each fund as money is reported. Sec. 4703.
- Treasurer should not accept school money from township treasurer unless it is itemized so as to show to what fund it belongs.

School board must use library (penal fine moneys) money for library purposes only. Sec. 4762.

- Board of supervisors has no control over library or fine moneys, nor has township board.
- 11. School board, only, votes money for teachers' wages, fuel, deficiencies, officers' salaries, repairs, furniture, tuition, library, transportation, appendages, fences, outbuildings.
 - 12. The people vote money for building, sites, and tuition for eighth grade graduates in excess of \$20 per pupil. Sec. 4665 and 65 of 1909.

13. School board adopts textbooks. Sec. 4680.

14. School board cannot open schoolhouse except for public meetings, i. e., open to everybody. Sec. 4679.

15. Every child between 7 and 16 must attend school. Act 200, 1905, amended in 1907. 16. The surplus of dog tax is distributed to school districts and belongs in general fund.

17. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Sec. 1197 and 1203.

18. School funds cannot be loaned.

19. If school funds are deposited in bank and draw interest, the interest belongs to the general fund of the district. Sec. 1200.

20. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.

21. When a report is returned to you for correction, do not correct it in accordance with suggestions from the Department, unless the corrections indicated are true to fact.

Respectfully,

L. L. Might-

Superintendent of Public Instruction.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 15, 1915.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and completeness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, report just what the heading requires.

IS THE SCHOOL LEGALLY GRADED?

If the district is organized under the provisions of Chapter X of the General School Law it is legally graded; if it is not so organized, it is simply a primary school district.

IS THE LIBRARY LEGALLY ESTABLISHED?

If the district voted to establish a library answer "Yes" and give date. The library apportionment to your district depends on this.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

those under 20. Read Section 4687 of Compiled Laws as amended in 1911, before taking the census. No children can be included in the census whose parents or guardians are actual residents of the district. Those under 20, who are married, are to be reported wherever the husband makes his home.

Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school and reported the sum as the warm number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no particular and do not include non-residents. If by any error the exact number cannot be told give an estimate. If school was not maintained, include those for whom tuition was paid district.

Item 3.—To find average number enrolled: a, add the enrollment for each term; b, divide this sum by the number of terms.

Item 6.—Give exact number of days the school has been in session during the year by qualified teachers. If school was dismissed on a legal holiday, or on account of contagior diseases, deduct this number from the whole number of days in your school year. If your district is a new one set off during the year from an old district, give date of organization and als the number of the district, or districts, of which it was a part.

1tem 7.—a. Find total number of days each pupil attended school. b. Add these totals and their sum will be "total days' attendance."

Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school).

Item 9.—Divide item 8 (average daily attendance) by Item 3 average number pupils enrolled during year.

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Be sure that the question, "Has the district established a library by vote at district meeting," is answered. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

FINANCIAL.

- 1. See that your finances are absolutely correct and avoid delay.
- 2. Study each item and include only what belongs to it.
- 3. Report "bonded indebtedness" where bonds have been issued. No debt not covered by bonds should be included in this item.
- 4. "Total indebtedness" is a written statement of debt and includes total indebtedness (Item 16) of preceding year, plus 7 receipts, less 5 expenditures.
- 5. Do not fail to give carefully "amount due the district," that is, from township treasurer.
- 6. Both director and treasurer must keep a set of books and carefully record every item of money expended or received.
- 7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts, and at the same meeting prepare the annual financial report to the district and to the township clerk. Actual cash on hand and amount reported in 8 expenditures should be the same.

8. Report carefully all interest received or accrued on school funds.

9. Item 6 expenditures "paid for tuition, general," refers to districts where school has not been maintained, and to districts that pay tuition for children who live too far from schoolhouse in their own district. In the latter case, tuition is paid from general fund.

BLANKS AND REPORTS.

Five blanks are forwarded to each director of a school district. On the other side of this blank the director will, before the annual meeting, make out his annual report to the district, and keep the same, together with one copy of report on Form 2, on file with the papers in his office, after it has been read at the annual school meeting. On the back of each of the other four blanks [No. 2] will be found a blank for the census list, with affidavit attached. On the face of those the director will make an exact copy to correspond with his report on this blank (filling out the back with census list), make affidavit to the correctness of the same before the township clerk or some other proper officer, and deliver three copies to the township clerk before the first Monday in August. The director's report to township clerk on blanks No. 2 must be made before the first Monday in August, to entitle the district to its share of public money [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the Country School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

It is especially desired to have the name and postoffice address of the officers for the ensuing year. Write plainly.

POINTERS.

- 1. There are five classes of school districts: (a) Primary, three officers; (b) Graded, five officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special districts.
 - 2. Each officer is entitled to a copy of the latest school law. Write commissioner of schools.
 - 3. All business that may be done by a school board must be done at a regular meeting thereof. Sec. 4671.
 - Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678.
 Director must collect institute fee from teacher at time of hiring if not already paid. Sec. 4839.
 - 6. Board should hold last month's salary of teacher until all reports are filed. Sec. 4678, 4680.
 - 7. Director should require township clerk to specify each fund as money is reported. Sec. 4703.
 - 8. Treasurer should not accept school money from township treasurer unless it is itemized so as to show to what fund it belongs.
 - 9. School board must use library (penal fine moneys) money for library purposes only. Sec. 4762.
- 10. Board of supervisors has no control over library or fine moneys, nor has township board.
- 11. School board, only, votes money for teachers' wages, fuel, deficiencies, officers' salaries in districts having 100 or more children, repairs, furniture, tuition, transpo. appendages, fences, outbuildings. Sec. 4674.
- 12. The people vote money for building, sites, library, officers' salaries in districts having less than 100 children, and tuition for eighth grade graduates in excess of \$20 per p. Sec. 4665, 4674 and Act No. 65 of 1909.
 - 13. School board adopts textbooks. Sec. 4680.
 - 14. School board cannot open schoolhouse except for public meetings, i. e., open to everybody. Sec. 4679.
 - 15. Every child between 7 and 16 must attend school. Act 200, 1905, as amended.
 - 16. The surplus of dog tax is distributed to school districts and belongs in general fund.
 - 17. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Sec. 1197 and 1203.
 - 18. School funds cannot be loaned. Money in one fund cannot be "loaned" to another, i. e. library or primary money to general fund.

 19. If school funds are deposited in bank and draw interest, the interest belongs to the general fund of the district. Sec. 4691.
 - 20. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.
- 21. When a report is returned to you for correction, do not correct it in accordance with suggestions from the Department, unless the corrections indicated are true to fact. Write your explanation of error, if such has been made in previous years, to your Commissioner or the Department.

Respectfully,

Fred L. Keeler

Superintendent of Public Instruction.

Trustee.

DEPARTMENT OF PUBLIC INSTRUCTION,

Lansing, Mich., April 16, 1917.

TO THE DIRECTOR:

You are earnestly requested to use great care in filling correctly all the blanks in this report. Many reports heretofore have been nearly useless from their inaccuracy and incompleteness. Many districts forfeit either their primary school money or library money, or both, because of omissions or mistakes in reports. Report fully under each heading, and . report just what the heading requires.

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IS THE LIBRARY LEGALLY ESTABLISHED?

If the district voted to establish a library answer "Yes" and give date. The library apportionment to your district depends on this.

IS YOUR SCHOOL A STANDARD SCHOOL?

Do not answer this question "Yes" unless building has been approved by our Department Inspector and Standard School Plate affixed to building.

STATISTICAL.

[The numbers refer to the items correspondingly numbered in the blanks.]

Item 1.—This means the number of children in the district 5 years of age and under 20 years, without regard to the number attending school. This does not include those who are 20—only those under 20. Read Section 4687 of Compiled Laws as amended in 1911, before taking the census. No children can be included in the census whose parents or guardians are not actual residents of the district. Those under 20, who are married, are to be reported wherever the husband makes his home. Children having no parents or legal guardians, may be placed on the census as waifs, but explanation must be made after names, as to why they are waifs. Be sure that item 1 agrees with number of names on census. This is important.

Item 2.—Directors have sometimes added the total number of pupils attending the winter school to the total number in the summer school and reported the sum as the whole number of children attending school during the year. This is wrong; it is the number of different children who have attended school that is required. Be particular to count no pupil twice and do not include nonresidents. If by any error the exact number cannot be told give an estimate. If school was not maintained, include those for whom tuition was paid by district. Item 3.—To find average number enrolled: add the average enrollment for each month and divide by the number of months in the school year. (Get these items from the teacher's

record book.) Item 6.—Give exact number of days the school has been in session during the year by qualified teachers. If school was dismissed on account of contagious diseases, deduct this

number from the whole number of days in your school year. Item 7.—a. Find total number of days each pupil attended school. b. Add these totals and their sum will be "total days' attendance." The following should be construed to

terminate membership in school: 1. Death. 2. Withdrawal on notice. 3. Suspension or expulsion. 4. Transfers to other schools or departments in the same system. Item 8.—Divide item 7 (total days' attendance) by item 6 (number of days' school). The result will be "average daily attendance."

Item 9.—Divide item 8 (average daily attendance) by item 3 (average number pupils enrolled during year.)

Items 10 and 11.—These items are to be given only in case the district maintains a district library. Be sure that the question, "Has the district established a library by vote at district meeting," is answered. Townships and districts failing to comply with the provisions of the law relative to libraries are excluded from the apportionment of library moneys as made by the county treasurer.

If your district is a new one, organized during the year from an old district, give date of organization, and number of district, or districts, of which it was a part.

FINANCIAL.

- 1. See that your finances are absolutely correct and thus avoid delay.
- Study each item and include only what belongs to it.
- Report "bonded indebtedness" where bon' have 'min bonded in this item.
- "Total indebtedness" is a written statement of debt and includes total indebtedness (item 16) of preceding year, plus 6 receipts, less 5 expenditures. Do not include unpaid bills.
 - 5. Do not fail to give carefully "amount due the district," that is, from township treasurer.
 - Both director and treasurer must keep a set of books and carefully record every item of money expended or received.
- 7. Before the annual meeting the board should meet and audit these books and all vouchers and receipts, and at the same meeting prepare the annual financial report to the district and to the township clerk. Actual cash on hand and amount reported in 8 expenditures should be the same.
 - 8. Report carefully all interest received or accrued on school funds.
- 9. Item 6 expenditures "paid for tuition, general," refers to districts where school has not been maintained, and to districts that pay tuition for children who live too far from schoolhouse in their own district. In the latter case, tuition is paid from general fund. Do not confuse this with tuition paid for 8th grade graduates.

BLANKS AND REPORTS.

Five blanks are forwarded to each director of a school district. On the other side of this blank the director will, before the annual meeting, make out his annual report to the district, and keep the same, together with one copy of report on Form 2, on file with the papers in his office, after it has been read at the annual school meeting. On the back of each of the other four blanks [No. 2] will be found a blank for the census list, with affidavit attached. (Extra census blanks, Form 2a, are furnished for districts having more than 100 names on the census list.) On the face of No. 2 the director will make an exact copy to correspond with his report on this blank (filling out the back with census list), make affidavit to the correctness of the same before the township clerk or some other proper officer, and deliver three copies to the township clerk before the first Monday in August. The director's report to township clerk on blanks No. 2 must be made before the first Monday in August, to entitle the district to its share of public money [See Section 4689 of Compiled Laws.] No report should be made on old blanks. A full supply of blanks is sent annually to the County School Commissioner to be distributed through the township clerks to the several districts. If you need more, apply to the township clerk.

Census enumerators must take census by a house to house canvass and make affidavit to that effect. A census taken in any other way is invalidated and district will lose its share of the primary apportionment.

It is especially desired to have the name and postoffice address of the officers for the ensuing year. Write plainly.

POINTERS.

- 1. There are five classes of school districts: (a) Primary, three officers; (b) Graded, five officers; (c) Township unit, five officers; (d) City, five or more officers; (e) Special legislative, three or more officers.
 - 2. Each officer is entitled to a copy of the latest school law. Write commissioner of schools.
 - 3. All business that may be done by a sc bol board must be done at a regular meeting thereof. Sec. 4671.
 - Board of education should never hire a teacher without inspecting his or her certificate. Sec. 4678.
 - Director must collect institute fee from teacher at time of hiring if not already paid. Sec. 4839. Board should hold last month's salary. Steacher until all reports are filed. Sec. 4678, 4680.
 - Director should require township clerk to specify each fund as money is reported. Sec. 4703.
 - Treasurer should not accept school money from township treasurer unless it is itemized so as to show to what fund it belongs.
 - 9. School board must use library money (penal fine moneys) for library purposes only. Sec. 4762.
 - 10. Board of supervisors has no control over library or fine moneys, nor has township board.
- 11. School board only, votes money for teachers' wages, fuel, deficiencies, officers' salaries in districts having 100 or more children, with exception of graded school districts, Sec. 122, 4th part, General School Laws; repairs, furniture, tuition, transportation, appendages, fences, outbuildings. Sec. 4674.
- 12. The people vote money for building, sites, library, officers' salaries in districts having less than 100 children, and tuition for eighth grade graduates in excess of \$20 per pupil. Sec. 4665, 4674 and Act No. 65 of 1909.
 - 13. School board adopts textbooks. Sec. 4680.
 - 14. School board cannot open schoolhouse except for public meetings, i. e., open to everybody. Sec. 4679.
 - 15. Every child between 7 and 16 must attend school, except in such cases as specified by law. Sec. 285, General School Laws. Act 200, 1905, as amended.
 - 16. The surplus of dog tax is distributed to school districts according to the number of children therein of school age, and belongs in general fund. 17. All moneys coming into the hands of the treasurer are "public moneys" and must be used according to law. Sec. 1197 and 1203.
 - 18. School funds cannot be loaned. Money in one fund cannot be "loaned" to another, i. e., library or primary money to general fund.
 - 19. If school funds are deposited in bank and draw interest, the interest belongs to the general fund of the district. Sec. 4691.
 - 20. Treasurer must deposit funds in his name as treasurer of district. He must give bonds. Sec. 4691.
- 21. When a report is returned to you for correction, do not correct it in accordance with suggestions from the Department, unless the corrections indicated are true to fact. Write your explanation of error, if such has been made in previous years, to your Commissioner or the Department.

Respectfully,

Fred L. Keeler

SCHOOL CENS	us of	f dist	trict No.	Jerel-	JO NOT OMITT AN			township of Texas		0	hlines	& Aluena		
County of	ala	nan	ougos	, Sto	ate of Michigan							ms & R. Jones		
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Subscribed and swo	orn to th	his.	ories	do	y of June, 1917.		- fe	(Signed)	X	1	22,6.	1. yours		
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				(The	census list must be sv	' /		the district to public/money.)	4		Va Julia	1110		
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list alphahetical												situated. A separate statement their respective townships. If		
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THIS BLANK MUST BE FILLED OUT AND DELIVERED TO THE TOWNSHIP CLERK BEFORE AUGUST 6, 1917. Before filling out this blank, read instructions on reverse side of Report Form No. 1. ATISTICAL REPORT of the School District No. 6 Prof of the Township of Eggs arhitema T County of FRANCE CONTRACTOR , to the Township Clerk for the Year Ending July 9, 1917. [If the district is a fractional one, write the word "fractional" after the No. and insert the name of the township in which the schoolhouse is situated.] IS THE DISTRICT LEGALLY GRADED ACCORDING TO SECTION 4746 OF THE COMPILED LAWS? ... HAS THE DISTRICT ESTABLISHED A LIBRARY BY A VOTE AT A DISTRICT MEETING?.. (This information is essential for apportionment of library money.) 11 13 16 No. 5 years of age and under 20 that attended school during the year. Omit nonresidents and do not count any twice. (If school was not maintained, number of pupils for whom Average daily attend-No. of children in district enrolled in 7th grade. (Omit Amount due the district in town treasurer's hands, July 9, 1917. Value of No. of children in district 5 years of age and under 20. (Be sure that this item agrees with No. on census.) district enrolled in 8th grade. (Omit nonres-idents.) school property. Indebtednes of district for which bonds have been issued. Total indebtedness for all purposes nonres-idents.) ance. nonres-idents.) Primary \$ 0. (See item 9 on back of (See item 7 on back of Form 1.) (See item 8 on back of Form 1.) Voted tax \$....Q nonres-idents.) Fem. Male. Fem. 5 \$1500 0 28 180 0 0 .6 2 18 NAME OF EACH QUALIFIED TEACHER EMPLOYED TEXTBOOKS USED. (Do not include teachers of county normal training classes. If school was not maintained give No. of months school and No. pupils for whom tuition was paid.) Indicate the studies by placing a against each that is taught.) (Give names of authors.) Algebra, -- 0-Arithmetic. - X Civil Government, Geography, Edward & Harrison Grammar, Orthography, -Penmanship, -Physiology, -Brooks 3-45-5: Olevino 6-7. Reading, -U. S. History, Agriculture, -Domestic Science, - 0 -Domestic Art, 22. Has the district a dictionary? MAD. Has it a globe? Als. Has it maps? MR Music and Drawing, Has it other supplies required by law? May 23. Is your school a standard school? Has standard school plate been awarded?. 29. Studies above eighth grade pursued in school: Is a schoolhouse to be built during ensuing year? MA Cost of same... 30. No. pupils pursuing the same.... 26. No. of grades taught in school. 31. No. 8th grade graduates for whom tuition was paid...... 27. No. graduated from eighth grade during year. 32. Amount of treasurer's bond. Extending from 1912 to 1720 (Good for one term of office.) 28. No. graduated from eighth grade that entered High School during year...... FINANCIAL REPORT FOR THE YEAR ENDING JULY 9, 1917. READ THIS.—If the following report is correct, the totals of receipts and expenditures will balance. Care should be taken to enter each amount under its proper heading, and to enter no amount twice. If money other than the funds of the district is advanced by any one in paying teacher or for other expenses, it should be included in the item 6 Receipts "Received from Loans." It is really money borrowed, and should also be included in "Total Indebtedness" (item 16 above.) Do not include bills unpaid at close of year in item 16. Do not foot up the columns alike unless they actually add up alike. EXPENDITURES. Dollars. READ THIS—Insert nothing here that has not come into the treasurer's hands; give exact amount of each fund separately and put nothing under any head save what the head indicates. 'Money advanced by any person, or loaned, or an overdraft at the bank, should be placed under head ''from loans,'' 6 Receipts Money remaining in the hands of the township treasurer has not been ''received' by the district and no account should be here taken of it; include that in "Amount due the district" (item 17 above.) Cents. READ THIS— 457^{-1} and 2 expenditures should show the total amount paid teachers during the year, including all that was paid on balance due for previous year. Do not include what may still be due. The total wages of the year is shown in item 20 above. Do not include any part of teachers' wages in item 7 expenditures. Include nothing in items 1-7 except what has actually been paid out. 1. Paid men teachers... primary money 2. Paid women teachers. 135 38 general fund 1. Money on hand July 10, 1916. Paid for (From building and site fund.) See school laws 4665, Sec. 20 (6). 426 08 library. buildings. building and site. 4. Paid for library books. (From library fund.) Item 1 must agree with item 8 in "expenditures" of last year's report, unless error was made last year. In such case, state item and amount in which error was made on previous year's report. Items 2, 3, 4, and 6 should be stated specifically. Paid for indebtedness (principal).
(Do not include interest.) general tuition. 6. Paid for tuition 269 50 2. Received from primary school interest fund. eighth grade tuition Received from library fund. Paid for transportation of pupils. 4. Received from tuition of nonresident pupils. 81,50 Paid for general purposes (From general fund). This item includes insurance, indemnity bonds, furniture and apparatus; officers' salaries; interest on loans; unusual expenses, such as law suits; rent; fuel; janitor; cleaning of schoolhouse; incidentals, such as brooms, chalk, towels, soap; census; appendages, such as globe, maps, dictionary, free textbooks; bookcase, care of library, water supply or well; record and account books; care and grading of grounds; building of fences, outhouses, repairs on school buildings. 339 35 for general fund. 5. Received from district taxes. for building and site fund. primary money 6. Received from loans. 264,15 general fund Amount on hand July 9, 1917. interest library 7. Received from all other sources. (Belongs to general fund.) building and site 28043 8. Total receipts, including moneys on hand July 10, 1916 Total expenditures, including amount on hand. Names of the School Officers for the ENSUING year Moderator. 33. Is physiology and hygiene taught in your school as provided in Section 4680 of Compiled Laws? 34. Does the district furnish free textbooks, according to Section 4775 of Compiled Laws?..... If so, please state what year it was voted to furnish them_ .. (Do not confuse this law with the one authorizing school officers to furnish books free to poor children.) Officers:-Do not sign this report unless the amount in the district treasurer's hands coincides with the amounts as given in 8 Expenditures. I HEREBY CERTIFY, That the above is a correct report, from the aforesaid District No ... , Township of for the School Year next preceding the second Monday of July, 1917 Dated July (Director.) Address R. F. D. No .. (Moderator.) (Approved) NOTE.—The moderator and treasurer constitute an auditing committee on the director's report and must sign all reports personally. Address R. F. D. No .. AddressR. F. D. No .. (Trustee.)

Address.

(Trustee.)

R. F. D. No ..